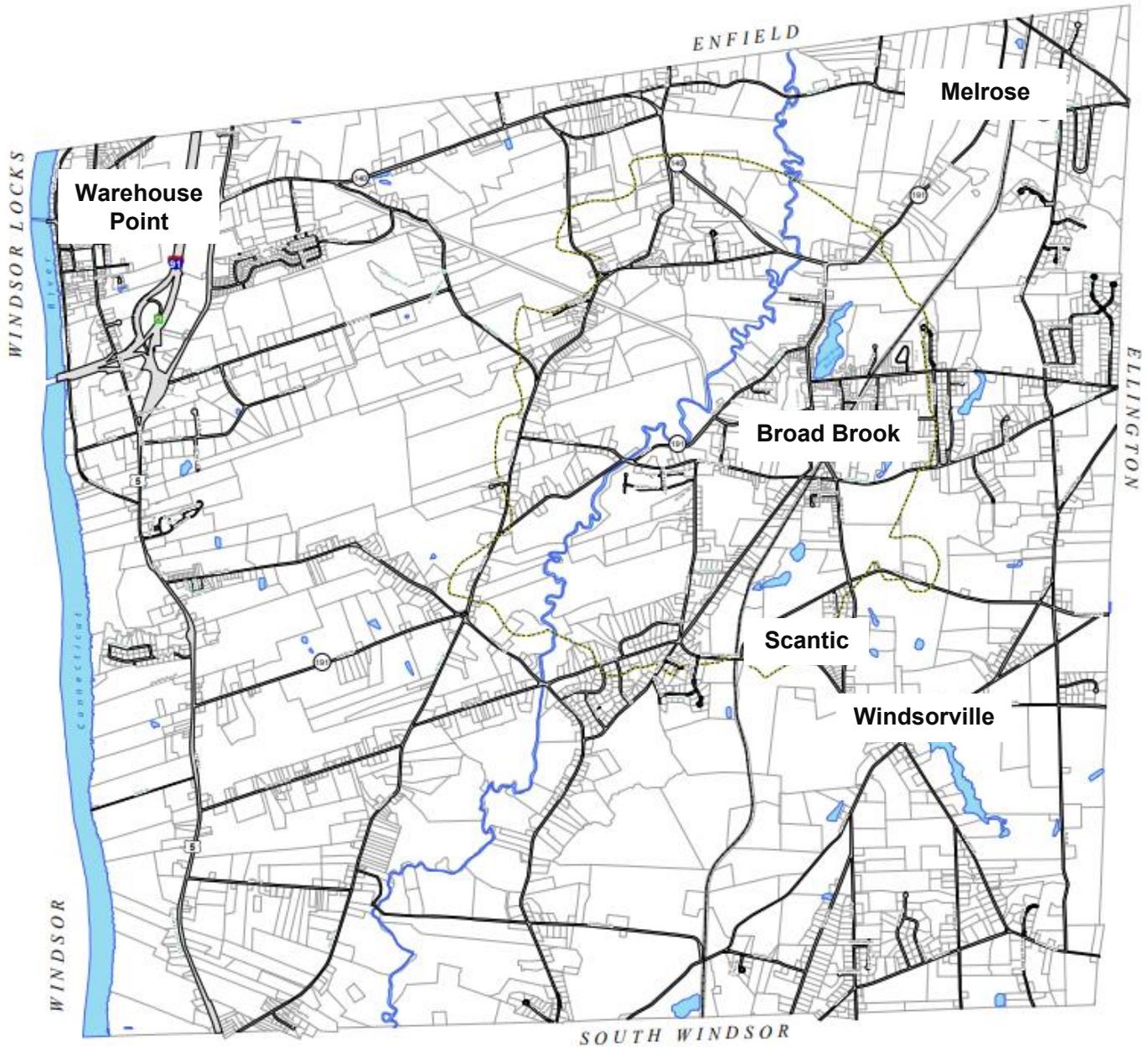


FY2021-2022



TOWN OF EAST WINDSOR ANNUAL REPORT



1 inch = 1,000 feet
Map Printed June 2014



This map is for planning purposes only. It is not for legal description or conveyance. All information is subject to verification by any user. The Town of East Windsor and its mapping contractors assume no legal responsibility for the information contained herein.



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INTRODUCTION

This annual report is submitted to the residents of the Town of East Windsor. Included herein you will find the Town’s financial information as reviewed by the Town Auditor, as well as reports outlining activities and successes from the many departments for the last year. The reports are highlights of some of the good work that happens in East Windsor on a daily basis.

As a community, we have faced some difficult challenges in the past several years: the emergence of and response to the Coronavirus pandemic, economic pressures associated with high inflationary costs, rising interest rates, an inflated housing market, utility cost increases, and the result of all of those things on households in the community. In many respects, we have and will continue to meet those challenges as well as or better than our surrounding communities. From pandemic response to responsible budgeting to infrastructure repair and investment, to quality-of-life improvements, we have had successes because we worked so well together. East Windsor has a dedicated group of employees and volunteers who tirelessly serve our town every day. Residents here show caring and compassion for their neighbors and are a key reason why East Windsor is more than a town, it is a community.

By continuing to be the strong community we have always been, we are sure to have even more successes in the coming year.

Jason E. Bowsza,
First Selectman



PRINCIPAL TOWN OFFICIALS - JUNE 30, 2022

BOARD OF SELECTMEN

- Jason E. Bowsza, First Selectman
- Marie DeSousa, Deputy First Selectman
- Sarah Muska
- Alan Baker
- Charles Nordell

BOARD OF FINANCE

- Jerilyn K. Corso, Chairman
- Nichole DeSousa
- Thomas Talamini
- Tom Lansner
- Karen Turley - Alternate
- George Michna
- William Syme

BOARD OF EDUCATION

- Randi Reichle, Chairman
- Heather Spencer
- Francis Neill
- Noreen Farmer
- Kathryn Carey-Trull
- Elizabeth Leborious
- Courtney Sevarino
- Denise Menard
- Linda Sinsigallo

GENERAL GOVERNMENT

- Edward DeMarco, Chief of Police/Director of Emergency Management
- Amy O’Toole, Finance Director/Treasurer
- Patricia Kratochvil, Tax Collector

- Helen Totz, Assessor
- Amy R. Lam, Town Clerk
- Ruthanne Calabrese, Director of Planning & Development
- Leonard Norton, Director of Public Works & Engineering
- Melissa Maltese, Director of Recreation and Community Services
- Kenneth Rich, Building Official
- Richard Austin, Fire Marshal

EDUCATION

- Patrick Tudryn, Ed.D., Superintendent of Schools
- Darryl Rouillard, Assistant Superintendent
- Ryan Galloway, Business Manager



Town Meeting Minutes
August 19, 2021

A Town Meeting of the Town of East Windsor was held in person at the Town Hall and Via Zoom on August 19, 2021. The meeting was called to order by First Selectman Jason Bowsza at 7:32 p.m. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Rebecca Talamini. Marie DeSousa made a motion to have nominations cease, seconded by Rebecca Talamini. Motion passed. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and discuss the ordinance establishing Wetland Violation Citations and Procedures, a means by which the Town of East Windsor can effectively enforce the Town of East Windsor Inland Wetland and Watercourses Regulations (the Regulations), with the implementation of citations and fines for violations and continued noncompliance of the Regulations.

Alan Baker moved that the foregoing resolution be adopted, seconded by Rebecca Talamini.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Albert Grant:

Item 2: To consider and discuss the ordinance to establish the criteria and process by which certain lands in the Town of East Windsor may be classified as “open space” for the purposes of property taxation (“Open Space Classification”) in accordance with Section 12-107e of the Connecticut General Statutes.

Albert Grant moved that the foregoing resolution be adopted, seconded by Barbara Sherman.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Scott Tripp:

Item 3: To consider and discuss the renaming the Filter Beds to Trolley Crossing.

Scott Tripp moved that the foregoing resolution be adopted, seconded by Alan Baker.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Mark Whelden:

Item 4: To consider and discuss the renaming the property on Route 140 formerly owned by the Henzel family to

Heritage Park.

Mark Whelden moved that the foregoing resolution be adopted, seconded by Tom.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Debbie Talamini:

Item 5: To consider and discuss the renaming the park at the end of Cemetery Road as the Master Sergeant Richard U. Sherman Town Park.

Debbie Talamini moved that the foregoing resolution be adopted, seconded by Barbara Sherman.

There was no discussion.

This resolution was adopted.

Rebecca Talamini made a motion to adjourn the meeting. This was seconded by Tom Talamini. The meeting adjourned at 7:42 p.m.

Respectfully Submitted,

Amy R. Lam, CCTC

Town Clerk

Special Town Meeting
November 4, 2021

A Town Meeting of the Town of East Windsor was held Via Zoom and in person on November 4, 2021. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Alan Baker. Alan Baker made a motion to have nominations cease, seconded by Marie DeSousa. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and discuss the sum of \$30,000 from the Town’s Unassigned General Fund Balance is hereby appropriated for the purpose of a one-time household hazardous waste collection and disposal event.

Alan Baker moved that the foregoing resolution be adopted, seconded by Karen Gaudreau.

There was no discussion.

This resolution was adopted.

Sarah Muska made a motion to adjourn the meeting. This was seconded by Alan Baker. The meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Amy R. Lam, CCTC

Town Clerk



Annual Public Town Meeting December 16, 2021

A Town Meeting of the Town of East Windsor was held in person on December 16, 2021. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Rebecca Talamini to nominate Jason Bowsza to preside as Moderator, seconded by Tom Talamini. Rebecca Talamini made a motion to have nominations cease, seconded by Tom Talamini. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and act upon a resolution that the reports of the First Selectman, Town Finance Director/Treasurer, and other Town officers, be accepted as printed, errors and omissions accepted.

Alan Baker moved that the foregoing resolution be adopted, seconded by Kate Carey-Trull.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Nichole DeSousa:

Item 2: To consider and vote on the recommendation of the Board of Selectmen pursuant to Connecticut General Statutes 7-9b that the hours for referenda held by the Town of East Windsor in the Calendar year 2022 be held from 6:00 a.m. to 8:00 p.m.

Nichole DeSousa moved that the foregoing resolution be adopted, seconded by Alan Baker.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Rebecca Talamini:

Item 3: To consider and act upon a resolution authorizing and empowering the First Selectman and Town Finance Director/Treasurer to borrow from time to time on behalf of and in the name of the Town for the purpose of meeting current expenses until the tax monies are available, and to issue notes for same, and to determine the amount of such notes and to execute, sell and deliver the same.

Rebecca Talamini moved that the foregoing resolution be adopted, seconded by Nichole DeSousa.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Tom Buckley:

Item 4: To consider and act upon a resolution authorizing the

Selectmen, as provided in Chapter 240, Part 11A of the General Statutes of the State of Connecticut Revision of 1959 and as amended, to enter into any and all agreements with the Commissioner of the Connecticut Department of Transportation relative to the expenditure of any unexpended balance of highway funds allotment due to the Town on July 1, 2022 and to enter into an agreement, with said Commissioner concerning the expenditure of said allotment.

Tom Buckley moved that the foregoing resolution be adopted, seconded by Rebecca Talamini.

There was no discussion.

This resolution was adopted.

Rebecca Talamini made a motion to adjourn the meeting. This was seconded by Nichole DeSousa. The meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Amy R. Lam, CCTC

Town Clerk

Special Town Meeting January 20, 2022

A Special Town Meeting of the Town of East Windsor was held Via Zoom on January 20, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.m. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as Moderator, seconded by Alan Baker. Alan Baker made a motion to have nominations cease, seconded by Charlie Nordell. Motion passed. Town Clerk, Amy R. Lam read the Town Meeting Public Notice. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and discuss an appropriation regarding a proposal from Seagrave Fire Apparatus LLC in the amount of \$1,049,658.00 for the purchase of a pumper tanker by The Town of East Windsor – Broad Brook Fire Department.

Alan Baker moved that the foregoing resolution be adopted, seconded by Sarah Muska.

There was no discussion.

This resolution was adopted.

Sarah Muska made a motion to adjourn the meeting. This was seconded by Nick Macsata. The meeting adjourned at 7:49 p.m.

Respectfully Submitted,

Amy R. Lam, CCTC

Town Clerk

Town of East Windsor



TOWN MEETINGS & ABSTRACTS OF MINUTES

Special Town Meeting April 7, 2022

A town meeting of the Town of East Windsor was held in person and via zoom on April 7, 2022. The meeting was called to order by First Selectman Jason Bowsza at 7:30 p.p. Town Clerk Amy R. Lam read the town meeting public notice. Motion was made by Sarah Muska to nominate Jason Bowsza to preside as moderator, seconded by Paul Anderson. Paul Anderson made a motion to have nominations cease, seconded by Marie DeSousa. Jason Bowsza read the Eligibility to Vote Requirements.

The following resolution was introduced and read by Alan Baker:

Item 1: To consider and discuss an additional appropriation in the sum of \$500,000 from the town's Unassigned General Fund Balance for repair of the Broad Brook retaining wall.

Alan Baker moved that the foregoing resolution be adopted, seconded by Charlie Nordell.

Discussion was held. This resolution was adopted.

Paul Anderson made a motion to adjourn the meeting. This was seconded by Alan Baker.

Meeting adjourned at 7:34 p.m.

Respectfully Submitted,

Amy R. Lam

Town Clerk

Special Town Meeting April 21, 2022

A Special Town Meeting of the Town of East Windsor was held in person and via Zoom on April 21, 2022.

The meeting was called to order by First Selectman Jason Bowsza at 7:31 p.m. Motion was made by Thomas Arcari to nominate Nick Macsata to preside as Moderator, seconded by Gil Hayes. Paul Anderson made a motion to have nominations cease, seconded by William Loos. Motion passed.

Assistant Town Clerk Larisa Hiti read the Town Meeting Public Notice. Nick Macsata read the Eligibility to

Vote Requirements.

The following resolution was introduced and read by Sarah Muska:

Item 1: To consider and discuss the resolution for the Lease/Purchase Agreement for the Broad Brook Fire Department Apparatus.

Sarah Muska moved that the foregoing resolution be adopted, seconded by William Loos.

There was no discussion.

This resolution was adopted.

The following resolution was introduced and read by Alan Baker:

Item 2. To consider and discuss a resolution wherein the Town of East Windsor selects to take the standard deduction in the full amount of unexpended ARPA funds allotted to the Town, not to exceed \$2.333 million, and authorizing the First Selectman and Director of Finance/Treasurer to take any necessary steps or actions to file any and all documentation associated with the irrevocable decision with the United States Department of the Treasury.

Alan Baker moved that the foregoing resolution be adopted, seconded by William Loos.

There was discussion.

This resolution was adopted.

Paul Anderson made a motion to adjourn the meeting. This was seconded by Gil Hayes. The meeting

adjourned at 7:39 p.m.

Respectfully Submitted,

Larisa Hiti

Assistant Town Clerk



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL -
BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
REVENUES				
Property taxes	\$ 34,117,900	\$ 34,117,900	\$ 34,543,045	\$ 425,145
Intergovernmental	6,354,659	6,354,659	6,342,465	(12,194)
Local revenues	579,220	579,220	952,328	373,108
Revenues from use of money	25,000	25,000	32,380	7,380
Total revenues	<u>41,076,779</u>	<u>41,076,779</u>	<u>41,870,218</u>	<u>793,439</u>
EXPENDITURES				
Current:				
General government	2,270,377	2,222,629	2,086,504	(136,125)
Public safety	4,012,299	3,909,507	3,879,342	(30,165)
Public works	3,702,954	3,749,896	3,690,494	(59,402)
Community services	1,012,290	1,049,297	987,705	(61,592)
Employee benefits	3,483,267	3,063,267	3,013,532	(49,735)
Contingency	104,756	24,847	-	(24,847)
Debt service	1,028,023	475,023	473,944	(1,079)
Total Town	<u>15,613,966</u>	<u>14,494,466</u>	<u>14,131,521</u>	<u>(362,945)</u>
Current:				
Education	25,130,075	25,130,075	24,611,273	(518,802)
Total expenditures	<u>40,744,041</u>	<u>39,624,541</u>	<u>38,742,794</u>	<u>(881,747)</u>
Excess (deficiency) of revenues over expenditures	332,738	1,452,238	3,127,424	1,675,186
OTHER FINANCING SOURCES (USES)				
Appropriation of fund balance	750,000	1,280,000	-	(1,280,000)
Transfers in	-	1,500	5,908	4,408
Transfers out	(1,082,738)	(2,733,738)	(2,733,070)	668
Total other financing sources (uses)	<u>(332,738)</u>	<u>(1,452,238)</u>	<u>(2,727,162)</u>	<u>(1,274,924)</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,262</u>	<u>\$ 400,262</u>



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
PROPERTY TAXES				
Current and prior year levies	\$ 34,017,900	\$ 34,017,900	\$ 34,284,199	\$ 266,299
Interest and lien fees	100,000.00	100,000.00	258,846.00	158,846
Total property taxes	<u>34,117,900</u>	<u>34,117,900</u>	<u>34,543,045</u>	<u>425,145</u>
INTERGOVERNMENTAL REVENUES				
Educational cost sharing grant	5,482,136	5,482,136	5,468,005	(14,131)
Town aid road grant	267,765	267,765	270,518	2,753
Tax relief - veterans	5,850	5,850	5,747	(103)
Pro-rata share of CT fines	5,000	5,000	2,862	(2,138)
Tax exempt property - totally disabled persons	1,650	1,650	1,681	31
Total intergovernmental revenues	<u>6,354,659</u>	<u>6,354,659</u>	<u>6,342,465</u>	<u>(12,194)</u>
LOCAL REVENUES				
Building Department	250,000	250,000	431,148	181,148
Town Clerk	220,100	220,100	347,790	127,690
Land use permits	13,800	13,800	25,625	11,825
Parks and Recreation	32,500	32,500	30,711	(1,789)
Police Department	10,500	10,500	9,896	(604)
Greater Hartford Transit District	7,000	7,000	7,420	420
Aircraft miscellaneous	4,300	4,300	3,450	(850)
Dial-A-Ride	3,000	3,000	2,500	(500)
Public Works	2,500	2,500	1,805	(695)
Assessor	300	300	147	(153)
Other	20	20	-	(20)
Total licenses, fees and charges for goods and services	<u>579,220</u>	<u>579,220</u>	<u>952,328</u>	<u>373,108</u>
REVENUES FROM THE USE OF MONEY				
Interest on deposits	25,000	25,000	32,380	7,380
Total revenues from the use of money	<u>25,000</u>	<u>25,000</u>	<u>32,380</u>	<u>7,380</u>
OTHER FINANCING SOURCES				
Appropriation of Fund Balance	750,000	1,280,000	-	(1,280,000)
Transfers in from:				
Sewer assessment fund	-	-	4,408	4,408
Police Private Duty Fund	-	1,500	1,500	-
Total other financing sources	<u>750,000</u>	<u>1,281,500</u>	<u>5,908</u>	<u>(1,275,592)</u>
Total revenues and other financing sources	<u>\$ 41,826,779</u>	<u>\$ 42,358,279</u>	<u>\$ 41,876,126</u>	<u>\$ (482,153)</u>



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
GENERAL GOVERNMENT				
Selectmen	\$ 280,585	\$ 285,152	\$ 275,575	\$ (9,577)
Ethic's Commission	500	500	-	(500)
Diversity Council	-	500	250	(250)
Arts & Culture Commission	-	500	450	(50)
Board of Finance	53,125	53,125	48,453	(4,672)
Assessor	211,510	195,362	190,093	(5,269)
Board of Assessment Appeals	1,725	1,725	430	(1,295)
Tax Collector	139,691	140,911	136,028	(4,883)
Treasurer	257,846	257,847	254,019	(3,828)
Capital improvement planning	750	875	875	-
Legal	280,000	280,000	207,242	(72,758)
Activities, Agency Fees & Associations	121,685	123,054	121,554	(1,500)
Information Technology	254,797	260,397	258,190	(2,207)
Town Clerk	148,093	149,313	145,743	(3,570)
Registrar of Voters	71,436	61,436	57,980	(3,456)
Planning	258,909	221,607	209,969	(11,638)
Planning & Zoning Commission	3,100	3,700	3,450	(250)
Zoning Appeals Board	1,400	1,400	625	(775)
Property Insurance	180,000	180,000	171,975	(8,025)
Inlands, Wetlands & Watercourse Agency	1,800	1,800	1,203	(597)
Veterans Commission	1,200	1,200	1,000	(200)
Agricultural Commission	500	500	400	(100)
Conservation Commission	500	500	450	(50)
Economic Development Commission	1,225	1,225	550	(675)
Total General Government	<u>2,270,377</u>	<u>2,222,629</u>	<u>2,086,504</u>	<u>(136,125)</u>
PUBLIC SAFETY				
Police Department	3,755,711	3,674,668	3,654,566	\$ (20,102)
Police Commission	1,725	1,725	1,584	(141)
Emergency management	40,715	51,843	51,843	-
Building Department	183,248	150,371	142,949	(7,422)
Communications	30,900	30,900	28,400	(2,500)
Total Public Safety	<u>4,012,299</u>	<u>3,909,507</u>	<u>3,879,342</u>	<u>(30,165)</u>
PUBLIC WORKS				
Public Works	1,119,369	1,116,312	1,085,928	\$ (30,384)
Town property	1,113,925	1,113,924	1,091,288	(22,636)
Road improvements	450,000	450,000	447,032	(2,968)
Building Commission	1,200	1,200	-	(1,200)
Sanitation	1,018,460	1,068,460	1,066,246	(2,214)
Total Public Works	<u>3,702,954</u>	<u>3,749,896</u>	<u>3,690,494</u>	<u>(59,402)</u>
COMMUNITY SERVICES				
Senior Services	252,387	252,387	231,311	\$ (21,076)
Elderly Commission	500	500	-	(500)
Social Services	148,531	178,531	165,529	(13,002)
Libraries	305,500	305,500	305,500	-
Park and Recreation	304,872	311,879	285,365	(26,514)
Historical Commission	500	500	-	(500)
Total Community Services	<u>1,012,290</u>	<u>1,049,297</u>	<u>987,705</u>	<u>(61,592)</u>

(Continued)

See accompanying Independent Auditor's Report.



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL - BUDGETARY BASIS - GENERAL FUND *(Continued)*
FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION	25,130,075	25,130,075	24,611,273	(518,802)
DEBT SERVICE	1,028,023	475,023	473,944	(1,079)
EMPLOYEE BENEFITS	3,483,267	3,063,267	3,013,532	(49,735)
CONTINGENCY	104,756	24,847	-	(24,847)
Total expenditures	40,744,041	39,624,541	38,742,794	(881,747)
OTHER FINANCING USES				
Transfers out:				
Dog Fund	39,230	39,230	39,230	-
Youth Service Bureau Fund	28,840	28,840	28,840	-
Capital Nonrecurring Fund	1,014,668	2,665,668	2,665,000	(668)
Total other financing uses	1,082,738	2,733,738	2,733,070	668
Total expenditures and other financing uses	41,826,779	42,358,279	41,475,864	(882,415)

(Concluded)



FINANCIAL SUMMARY

TOWN OF EAST WINDSOR, CONNECTICUT
 SCHEDULE OF EXPENDITURES
 BUDGET AND ACTUAL - BUDGETARY BASIS - EDUCATION
 FOR THE YEAR ENDED JUNE 30, 2022

	Budgeted Amounts		Actual	Variance With Final Budget Over (Under)
	Original	Final		
EDUCATION				
Wages :				
Administration	\$ 497,441	\$ 497,441	\$ 587,825	\$ 90,384
Building administration	866,977	866,977	859,584	(7,393)
Certified personnel	9,346,053	8,578,428	8,372,655	(205,773)
Clerical	574,279	574,279	673,027	98,748
Custodial	717,528	717,528	667,901	(49,627)
Substitutes	86,170	3,170	354,707	351,537
Support services	1,904,552	2,819,567	3,045,187	225,620
Tutors/Teacher's aides/Paras	2,416,398	2,274,568	2,087,306	(187,262)
Total wages	<u>16,409,398</u>	<u>16,331,958</u>	<u>16,648,192</u>	<u>316,234</u>
Employee Benefits :				
Health, Dental & Life insurance	1,395,451	1,395,451	1,139,688	(255,763)
Retirement and social security	1,326,623	1,326,623	1,326,337	(286)
Workmen's comp and Unemployment	179,580	179,580	127,905	(51,675)
Total employee benefits	<u>2,901,654</u>	<u>2,901,654</u>	<u>2,593,930</u>	<u>(307,724)</u>
Professional Services	1,065,558	1,145,558	1,336,049	190,491
Property Services	541,494	550,877	796,695	245,818
Transportation	1,509,354	1,509,354	1,438,444	(70,910)
Tuition	1,150,961	1,097,655	543,489	(554,166)
Liability insurance	194,708	194,708	123,751	(70,957)
Other Purchased Services	879,702	919,039	566,802	(352,237)
Heat	168,636	168,636	227,745	59,109
Supplies	191,880	193,706	228,027	34,321
Equipment	80,944	81,144	31,411	(49,733)
Dues & Fees	35,786	35,786	25,098	(10,688)
COVID			51,640	51,640
Total Other	<u>5,819,023</u>	<u>5,896,463</u>	<u>5,369,151</u>	<u>(527,312)</u>
Total education	<u>\$ 25,130,075</u>	<u>\$ 25,130,075</u>	<u>\$ 24,611,273</u>	<u>\$ (518,802)</u>

This financial report was generated by Munis, the financial system for the town and school district. The East Windsor Public Schools Business Office has confirmed the accuracy of the total expenditure amount reported for the fiscal year 2022.



ASSESSOR'S OFFICE

The Assessor's Office is responsible for discovering, listing, and valuing all real estate, taxable motor vehicles and personal property.

The goal of Assessor Helen Totz and her staff is to ensure that the assessed value of individual taxpayers is proper so that each taxpayer pays no more than his fair share of the property tax. To accomplish this, the Assessor's office reviews information regarding all three classes of property for accuracy and value. This process includes

- conducting random audits of Personal Property business accounts.
- inspecting and listing new Real Estate construction (as well as verifying any demolition of property).
- reviewing and updating tax maps based on survey maps filed in the land records.
- maintaining current ownership information for all real estate parcels.

in addition, the Department of Motor Vehicles provides the office with lists of all motor vehicles registered within the Town, and once each vehicle has been valued, these lists comprise the Motor Vehicle and Supplemental Motor Vehicle Grand Lists for tax bills.

Motor vehicles and Personal Property are assessed at 70% of the current fair market value, as of October 1 of each year.

Current Real Estate assessments are based on values set at the time of the 2017 revaluation, as provided by state statute. Revaluations are every five years by State law; the next revaluation will be effective for the 2022 Grand List. Analysis of property sales during 2021 and 2022 will be the basis for the values generated.

In addition, all state and local exemption programs that affect the tax bills of elderly, military, farmers, blind and disabled taxpayers are administered by this department. All of this information results in a "Grand List" which is a list of all taxable property in East Windsor and its assessed value, and any exemptions allowed. This information is the basis for the Tax Collector's tax bills. In addition, all tax-exempt real estate is valued and listed in a separate Grand List, the value of which is reported to the State for various grants and reimbursements.

Various annual reports based on the Grand List are compiled and provided timely to the Office of Policy and Management, DEEP and the Veterans' Administration.

**Helen Totz, CCMA II,
Assessor**



BUILDING DEPARTMENT

The Building Department is responsible for assisting our community with the construction process for both residential and commercial projects. Our knowledgeable staff is here to answer any questions, address any concerns you may have, and assist in the permitting process; we have recently welcomed aboard new staff members including:

- Kenneth Rich – Building Official
- Angela Missino – Assistant to the Building Official
- Heidi Alexander – Building Clerk

The Building Department staff works directly with local, state, and federal agencies to ensure compliance with the State Building Code and safe building practices. For the

2021-2022 fiscal year our department generated \$430,932.72 in revenue and issued 871 permits including:

- Building – 349
- Electrical – 234
- Fuel Gas – 52
- Mechanical – 159
- Plumbing – 77

Customer service and safety is our priority.

**Kenneth Rich,
Building Official**



Emergency Management

The Town of East Windsor Emergency Management is not an action agency but rather a planning agency. We help prepare for and mitigate the effects of disaster on the lives and property for the residents and business owners in town through leadership, coordination, and support in the four phases of Emergency Management: Mitigation, Preparedness, Response, and Recovery, within the NIMS (National Incident Management System) and ICS (Incident Command System) framework. We work with all town and emergency departments, as well as State and Federal Agencies to complete our mission. We continue to work on planning and preparing for natural disasters and unfolding emergencies that may occur in our town. We continue to update our public safety and emergency plans and procedures, our shelter operations and coordination efforts, communication, and take part in emergency drills.



We coordinate with all town, state, and federal agencies when the need arises, including the impact of Covid 19. Our efforts include maintaining professional working relationships with private entities like Eversource and other utility companies if a disaster or emergency event occurs. We continue to receive and maintain grants, file mandated reports, and stay current with best practices for Emergency Management.

Broad Brook Fire Department

This past year, the Broad Brook Fire Department responded to a record number of calls for service. We saw an increase of 6% over the previous year. We responded to 850 incidents of various types during the fiscal year of July 1, 2021, through June 30, 2022. Those included 63 Fire Calls, (11 of which were Structure Fire type calls) in town or in our neighboring communities, 459 Rescue type incidents (of which 421 were for priority 1 medical calls), 60 Hazardous Conditions, 72 other various calls for service and 196 False Alarm incidents. Our members also attended a total of 1,574.43 hours of documented training despite still fighting COVID restrictions.

We welcomed 1 new member last year and lost 3 throughout the year. Of these members, 1 attended Basic Firefighter-1 training to become certified as an Interior Firefighter. The others were either already certified or too young to get the training. At the current time our active membership including Officers totals 45 members, 24 of which are Active status, 10 Active Reserve status, 3 are Junior Members and 8 Limited Members.

Our part-time staff currently consists of a total of 36 per diem employees (20 that are current members of the department) that strive to fill 4 daytime shifts Monday thru Friday 10 hours a day between the hours of 7am and 5pm. Two shifts run from 7am-4pm and two shifts run from 8am-5pm. This gives us 8 hours of overlapping coverage during the day with a staff of 4 to cover the busiest times for our calls. We also were able to staff 7 nights a week with our volunteers from 10pm to 6am with two shifts.

We will receive the new Engine Tank to replace ET139 in the spring of 2023. We thank the voters in the new Ordinance District for supporting our budget and supporting the funds to get this apparatus replaced as the current ET139 Engine Tank is becoming increasingly more expensive each year to maintain and in working condition. We take great pride in providing the best fire protection and EMS care possible to the Town and its citizens. We can always use more volunteers as it has become more and more difficult to provide services. There are many other jobs for volunteers. We not only need firefighters, but we have spots open for EMR's and EMT's. We will train people who may just want to be an apparatus driver or fire police member. All these positions help free a certified firefighter to do other duties on an emergency scene.

Thomas V. Arcari, Fire Chief
Broad Brook Fire Department

Warehouse Point Fire District

The Warehouse Point Fire District continues to provide First Class Fire / Rescue Services to the Town of East Windsor. The department consists of Fire Chiefs, Fire



EMERGENCY SERVICES

Officers, Fire Marshals, Firefighters, Emergency Medical Personnel, Junior Firefighters, and is governed by the Board of Fire Commissioners. The Fire Districts Fire Marshal's Office continues to provide fire inspections, fire prevention, and public safety awareness.

The Fire District consists of two fire stations; Station 1 located at 89 Bridge Street and Station 2 located at 15 Stoughton Road. Station 1 houses two Class-A Pumper Trucks, one Aerial Truck, a Forestry Vehicle, and a Heavy Rescue. Station 2 houses two Class-A Pumper Trucks. The Departments membership consists of 24 volunteer members and 10-part time Fire Service Maintainers that are trained in firefighting, emergency medical, and rescue services. Fire personnel train approximately 12 to 16 hours per week and respond to an average of 16 emergency calls per week. With the constantly changing standards in the fire service it has become more demanding to all volunteers.

The Fire District continues the Fire Service Maintainer Program. A total of two Fire Service Maintainers (FSM) are be paid hourly from 11:00 pm to 7:00 am seven days per week. Their primary job is to maintain and check all fire district equipment and also respond to incident calls during the assigned hours. In addition to the night shift we are currently running 3 day shifts which allows us to cover the critical response times 7:00 am to 5:00 pm while our volunteers are at their full-time employment. Filling these shifts became a necessity in order to provide services to our community due to the nationwide reduction of volunteer firefighters.

The Fire District completed two crucial projects.

- Project # 1, a 5,400 square foot apparatus bay addition to the Bridge Street Fire Station. Newer fire apparatus are larger and the existing fire house bay doors are too small to accommodate the new apparatus.
- Project # 2 The replacement fire apparatus to replace Engine 6 is almost complete. The new apparatus will be delivered in late October or early November.

In September, Station 1 located at 89 Bridge Street was dedicated as the Anthony DiMastrantonio Fire Station. Tony D. dedicated his life to the fire department and the Town of East Windsor. Tony was known for his extreme kindness and generosity and it was only proper that his name is displayed on the front of the fire station. His fire gear will remain in the station ready to respond to the next alarm.

In August the Town Fire Departments responded to a significant structure fire at the Carousel Apartments in Warehouse Point. At Approximately 3:00 pm on a Monday afternoon the Fire Departments were dispatched to a reported structure fire at the apartments. Upon arrival of the first units' crews were notified of the occupant trapped inside the burning apartment. Crews immediately began a search of the area.



The apartment was filled with heavy black smoke drastically impairing the firefighters' ability to see while conducting the search. As crews continued to search the apartment the victim was found in the rear bedroom and rescued from the burning apartment. Smoke and living conditions made this an extremely difficult rescue. The woman was rescued from the apartment and was released from the hospital approximately 1-1/2 months later. Firefighters were faced with a difficult task this day and carried out their mission to save a life.

As Chief of the Warehouse Point Fire District, I am grateful to all our members for their dedicated service to the Fire District and the town of East Windsor. I am also grateful to all members' families that make their service to this community possible. I would like to thank the community for their continued support throughout the past years.

James P Barton, Fire Chief
Warehouse Point Fire District



The Finance Department has the responsibility of administering the Town's finances and accounting for all town funds, except those of the Board of Education. Detailed statements of this accounting appear in the Town's Annual Audit which is on file in the Town Clerk's Office. The Finance Director prepares monthly reports for the Board of Finance. In addition, the Town Budget is developed and administered with the First Selectman's Office.

The Finance Department handles the daily Treasury operations including deposits and banking and manages cash and debt obligations. The Finance Department processes both accounts payable and payroll bi-weekly.

For FY 2021-22 the Finance Department processed 5,644 separate expen-

ditures and payroll, benefit, and tax records for 207 employees.

- Town Finances for the Fiscal Year 2021-22
- The Town's adopted General Fund budget for 2021-22 totaled \$41,826,779.
- The mil rate was 34.50.
- The Town's S & P credit rating is AA+, and its Moody's credit rating is Aa2.
- The Town achieved a collection rate of 98.66% on the current levy.
- The Town's long-term liabilities as of June 30, 2022, totaled \$6,148,127.
- The Town's actual expenditures were \$41,475,864 and actual revenues totaled \$41,876,126.

The Broad Brook Fire Department budget for 2021-22 totaled \$957,327.

The mil rate was 2.48.

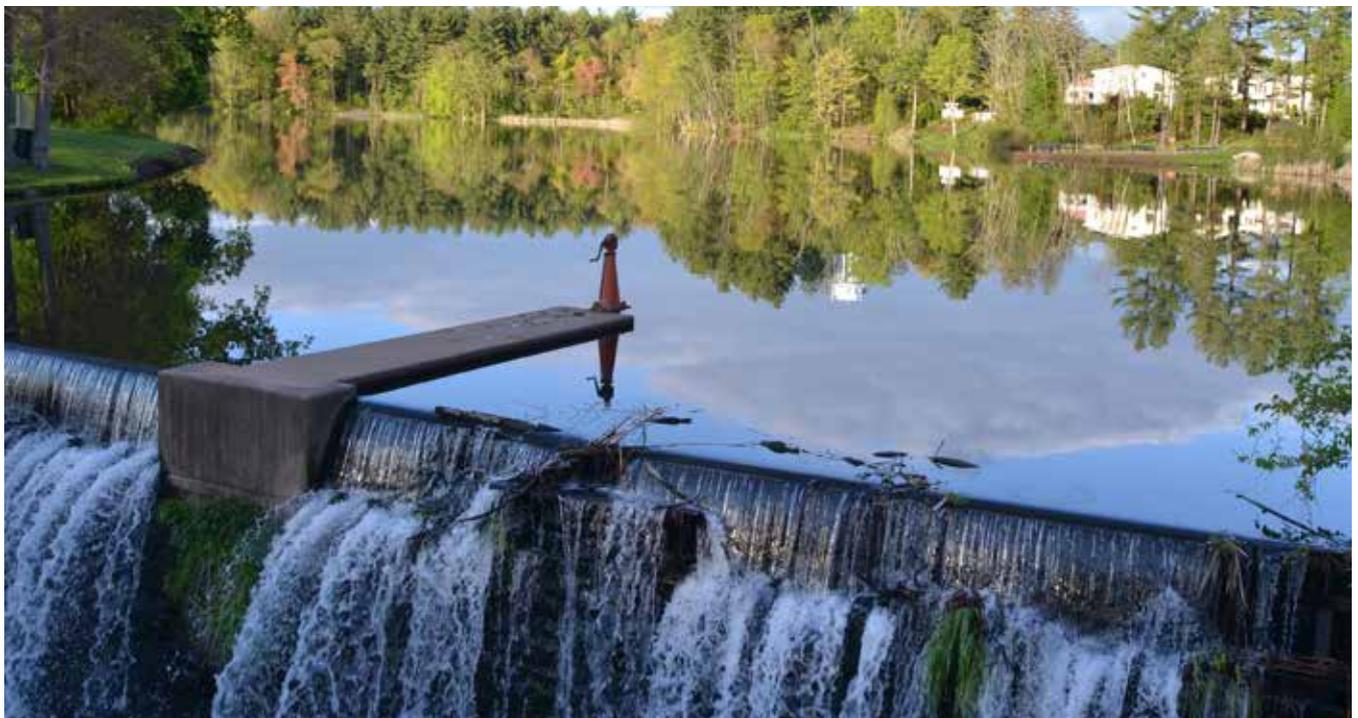
The Broad Brook Fire Department's actual expenditures were \$864,277 and actual revenues totaled \$963,513.

The comparative actual information, by function and funding source for the fiscal year is presented on pages 8-12. A detailed statement of revenues and expenditures is in the Town's Annual Audit which is on file in the Town Clerk's Office and available on the web at www.eastwindsor-ct.gov

Amy O'Toole
Finance Director/Treasurer

Long term debt outstanding as of June 30, 2022

Use of Proceeds	Maturity Date	Outstanding Amount
Bond 2016-BBES Modulars/Public Improvements	06/30/2037	4,315,000
Note Payable 2013 – North Road Sewer Phase I	04/24/2052	1,833,127





Finance and Budget

To start the Fiscal Year, the Town returned approximately \$500,000 from the previous year. The Board of Education returned approximately \$1,500,000 in unexpended dollars. The Town also saw a reduction in our mill rate from 34.72 in 2020 to 34.50 in 2021 and again to 34.38 in 2022. The mill rate reduction corresponded to a reduction in our tax rate.

The Town also enjoyed an increase in the Grand List of approximately \$10 million in valuation, or 2.32%, disbursing the total tax obligation over higher valued property, further allowing for mill rate reductions.

The Town worked diligently to leverage state and federal dollars wherever possible to make meaningful investments in our community. Over the last two years, State Senator Anwar and Representatives Foster and Hall secured more than \$2 million in state bond funds for the Town. Those funds will be used on a variety of long-sought local projects, including a culvert replacement on Highland Avenue, replacement of the spillway at East Windsor Park, installation of a new playground, and installation of lights at the Abbe Road Soccer Field. For our community, this is an unprecedented amount of bond funding that will allow us to move forward on each of these public improvements that had been delayed due to an unavailability of local funds.

To add clarity and transparency to our municipal finances, the Town contracted with a company called ClearGov, which hosts and presents municipal finance data for the general public to review. Through ClearGov, anyone is welcome to view the budget progress up to the most recent month, as well as five years' worth of financial history, and drill down to individual department lines. This level of budget transparency is unprecedented in the Town of East Windsor.

Coronavirus Response

The Town has also been the beneficiary of approximately \$3.5 million in American Rescue Plan Act (ARPA) dollars. The Town committed \$1.1 Million for the administration of the local Emergency Relief Assistance and Stabilization Effort (ERASE) Grant funding. The ERASE Grant was a small business and nonprofit stimulus grant that was designed to support our local business community. Recipients who could demonstrate adverse economic effects resulting from the COVID-19 public health emergency were eligible for grants up to \$10,000 per applicant for recovery efforts. East Windsor awarded more than 110 grants. The ERASE Grant became a model emulated in a number of other communities, including Somers, Old Lyme, Enfield and Guilford.

To determine how to administer the Town's remaining ARPA dollars, a community survey was sent out to 9,000 residents in town, and 700 surveys were returned with more than 500 unique comments, ideas, and suggestions. Once those returned surveys were analyzed, it was clear that residents in the community were interested in projects that invested in hard infrastructure, environmental quality, and quality of life projects. Final determination for use of the remaining funds will be made by the Board of Selectmen, Board of Finance, and Town Meeting at a future date and will incorporate responses provided by the public through the surveys.

During the throes of winter, the Delta variant of the Coronavirus emerged and quickly spread, followed by the Omicron variants several months later. The Town worked with state government officials to procure COVID-19 test kits, which were distributed by Town staff and volunteers on January 1st and January 8th, with more than 4,000 test kits and thousands more masks distributed to residents in the community.

Economic Development

Economic development is key to the Town's continued economic health, growth, and vitality. To encourage direct interaction with would-be developers, town leaders have engaged directly with them over the last year. That has taken a number of forms: the First Selectman continued to regularly visit with, and listen to, small business leaders who are already maintaining their businesses in East Windsor; key town staff have hosted driving tours with individual developers, as well as regional economic development partners like the Metro Hartford Alliance and AdvanceCT.

To become better educated on an emerging economic issue, in November, the Board of Selectmen were invited to tour several facilities managed by cannabis cultivators, distributors and retailers. Under the newly passed state law, any municipality hosting any of those functions would be eligible to receive up to three percent (3%) of the gross sales in the community. The Town has since updated local zoning regulations to allow for the siting of marijuana-based businesses within the community.

Many towns and cities in Connecticut utilize tax abatements as a means of economic development. For years, East Windsor was averse to using abatements. In 2016, the then-Board of Selectmen and Town Meeting passed Town Ordinance 16-1, Ordinance Establishing a Tax Incentive Program for Substantial New Investment in the Town of East Windsor. While well-intentioned, this ordinance proved inoperative because the Town Meeting delegated the power to enter into any such agreement to the Board of Selectmen – a power that was not delegable under state law. This past legislative session, at the request of the Town, the East Windsor Legislative Delegation introduced and passed a law that would allow for municipalities with



a Town Meeting form of government to enter into tax incentive agreements through their executive authority, in the case of East Windsor – through the Board of Selectmen. This codifies in statute the intention of East Windsor's legislative body as presented in Town Ordinance 16-1. Most importantly, this allows towns like East Windsor to be competitive with towns that can move more quickly and consistently through a manager/council form of government, towns like South Windsor and Enfield.

Quality of Life

Quality of life is an important part of any community, and over the last year, the Town has made considerable investments in that space. In June of 2021, the Town instituted a Summer Concert Series at East Windsor Park, utilizing the band stage that had been constructed during the COVID-19 closures. In the first season, six concerts were held, each drawing between 250 and 300 people. Families were invited to bring a picnic, a cooler, or buy dinner and ice cream at the snack bar and enjoy the summer nights together. These proved popular, and as a result funding for a full compliment of concerts was included for the 2022 season, a total of eleven concerts. Participation remained high, and another full season is planned.

On the Fourth of July Weekend, the Town opened the new splashpad at East Windsor Park. This is a multi-generational, handicapped-accessible recreation offering that has proven to be a draw within the community and from people from other communities coming to enjoy the amenity.

To best prepare for future improvement opportunities, the Town initiated and completed a Town Parks Master Plan. This project, independently administered, is a holistic look at all town parks, their available offerings, shortcomings, and opportunities for improvement. The proposal, which is intended to be a living document,

incorporated public comment and suggestions through several listening sessions, and now provides a blueprint that can be used when state, federal or private grant funding opportunities arise.

In February, planning began in earnest to develop a community center in the Town of East Windsor. The Scout Hall Building Committee proved to be a wonderful partner in developing a plan that would see the Town of East Windsor assume operational control of the existing Scout Hall building, renovate it, and add on approximately 8,000 square feet of programming and office space. The end result will be a multi-generational service center, collocating three community service departments (Senior Services, Social Services, and Parks and Recreation) in one space. During weekdays, the facility would be used for senior service programming. Weeknights and weekends, the facility would be utilized by youth activities and available for civic groups. To further advance to project, the Town met with leaders from the United States Department of Agriculture Rural Development Agency to identify potential funding sources. The total project cost would be \$5 million, and the Town is still hoping for a federal Congressionally Directed Spending Award that would fund approximately half of the project.

Town leaders continue to work with local legislators, representatives of the Connecticut Water Company, and affected residents to address concerns around a failing community well in the School Hill neighborhood. Through that advocacy, the neighborhood has been conditionally approved for a Congressionally Directed Spending Award that would pay for more than 80% of the costs of extending city water into the neighborhood. This funding, like the funding designated for the community center, is contingent upon Congress passing a full fiscal year budget for federal FY 23 prior to January 4, 2023. Well water contaminants continue to

be an emergent issue of high concern in the region. Thanks to Senator Saud Anwar and Representative Jaime Foster for their continued leadership on the issue and their work towards finding a resolution for those affected.

The Town held two long-overdue ceremonies: one commemorating East Windsor residents who served in the Korean Conflict; the other commemorating East Windsor residents who served in the Vietnam War. At both events, held at East Windsor High School, Lieutenant Governor Susan Bysiewicz led the ceremonies.

The Town's Diversity Council took steps to address policies and practices pertaining to diversity and inclusion by hosting the first of three interactive workshops around diversity sensitivity. The first workshop was so well attended, administrated, and received that the Town immediately commissioned the next two, to be held in the ensuing year.

Local Government Action

The Town took a number of steps to support local land use in the community over the past year. First, the Town passed a new Wetlands Citation Ordinance, which allows for meaningful regulation of wetland soils in the community, with the aim of protecting a finite natural resource. That ordinance had been in various stages of drafting for nearly a decade. Secondly, the Town passed an Open Space ordinance, which allows for undeveloped parcels of a certain size to be taxed under the state's PA-490 program, lessening the tax liability on the subject parcels, and discouraging overdevelopment in the community.

Over the last year, the Town took steps to commemorate our history. The Town Hall Meeting Room was renamed after John Daly, Jr., who had been the longest serving first selectman in Town history and the first one to occupy our current Town Hall. Several town parks were also renamed to commemorate



the shared history of the town, including renaming the filter beds as Trolley Crossing, renaming property previously owned by the Hensel Family on North Road as Heritage Park, and renaming a boat launch on Cemetery Road after Richard Sherman, the long-time chairman of the Town's American Heritage River Commission.

The Town also worked collaboratively with graduate students in the Westfield State University Master of Public Administration program to identify and implement improvements to the Town's customer service delivery in two key constituent forward-facing departments, the Building Department, and the Planning Department. Historically, both departments have been bottlenecks for residents and prospective businesses looking to make improvements in our community. Thanks in part to the work of the graduate students, those departments have been completely reinvented (including all staff having turned over), and they now approach their role with a customer-friendly attitude, a long overdue improvement.

Events/Items of Note

Over the last year, there were four structure fires that led to the displacement of local residents, at least in the short term. Three of these occurred over a six-week period in February and March. Each time, both the Broad Brook and Warehouse Point Fire Departments were quick to respond and help stave off further disaster or displacement.

Special thanks and recognition to Warehouse Point Fire Chief, James P. Barton, Broad Brook Fire Lieutenant Leo Szymanski, Jr., and Fire Fighters Sean Martin and Matthew Mucci for their valiant efforts on August 2, 2021, at the structure fire at Carousel Apartments. Through their bravery, and at great risk to themselves, they were able to extract a fire victim and save her life.



Regrettably, late in the winter there was a multi-family structure fire that, despite the quick response and very best efforts of at least four fire departments, resulted in one tenant's loss of life.

Over the span of the last year, our volunteer fire service was persistently put to the test, and each time, their bravery and efforts made our community proud.

Staying on the theme of our volunteer fire service, last year the Broad Brook Fire Department commemorated their 125th anniversary, having been initially founded in 1896 as an extension of the Broad Brook Mill. Congratulations on that tremendous milestone.

Staff Turnover

Over the last year, the Town of East Windsor has said goodbye to some employees and welcomed others.

The Town said goodbye to:

- Karen Colone, Senior Center Nutritionist
- Rand Stanley, Building Official
- Ginny Powers, Assistant to the Building Official
- Lori Coulter, Building Clerk
- Keith Tetro, Public Works

- Margaret "Peg" Hoffmann, Planning Clerk

The Town welcomed:

- Katrina Johnson, Administrative Assistant to the Town Planner and Assistant Town Planner
- Yvon Boulet, Assessor's Aide
- Debra Nordell-Austin, Senior Center Nutritionist
- Ruthanne Calabrese, Director of Planning
- Danielle Miller, Assistant Town Planner/Zoning Enforcement Officer
- Sharon Michaels, Social Services Clerical Assistant
- Heidi Alexander, Building Clerk
- Angela Missino, Assistant to the Building Official
- Ken Rich, Building Official
- Sean Zern, Maintainer II, Public Works

We welcome all of them and look forward to the good things that they will accomplish as part of our Townwide team.

**Jason E. Bowsza, MPA,
First Selectman**



HOUSING AUTHORITY

The East Windsor Housing Authority follows the guidelines of the Connecticut Housing Finance Authority (CHFA) and The Department of Housing (DOH). It operates under the oversight of five Commissioners, a full time Director, Assistant Director, a part time Resident Services Coordinator, part time and full-time maintenance staff. This beautiful community for the elderly and non-elderly disabled is comprised of 56 efficiencies and 28 one-bedroom apartments. With the support of the Town of East Windsor we were approved in 2020 to be the subrecipient of the Connecticut Development Block Grant (CDBG) program to

install accessible showers in 50 of our apartments. Due to the pandemic the project was delayed and was finally completed earlier this year. The residents are thrilled with the ease in which they can get in and of their showers. Park Hill recently received \$700 from the East Windsor Greater Together Community Fund to have a nutritionist provide presentations for our residents on the benefits of eating healthy. Many thanks to the East Windsor community for your continued support!

The Housing Authority office is located at the Park Hill Apartments,
1A Park Hill, Broad Brook CT
Phone: 860.623.8467

Additional information and an application for housing are available on the town website:
<http://www.eastwindsor-ct.gov/>

Linda Collins,
Executive Director



LIBRARIES

Broad Brook Library

The Broad Brook Library is a public library and Non-Profit Corporation with a Board of Trustees that has been providing library services since 1919. This past year has been very successful with an increase in patronage.

- Promotes reading by lending books without requiring a library card and waives the penalty for returning a book later than the due date.
- Continues to acquire new books to satisfy our readers. Our emphasis has been on Large Print Books, encouraged by generous donations from the East Windsor Lions Club.
- Acquired free museum passes for patrons from Shore Line Trolley Museum, New England Air Museum, Lutz Children's Museum, Connecticut Trolley Museum, the Children's Museum and Roaring Brook.
- Completed a new roof, established 501c3 status, repaired front entrance sidewalk and steps, installed an outside water faucet, a de-humidifier in the basement, and pre-paid for this season's heating oil.
- Hopes to have our easy access ramp installed by Billy Grant as his Boy Scout Eagle Project this year.
- Updated our flower garden in the front lawn with the East Windsor Garden Club.

Paul Anderson
Broad Brook Library President

Warehouse Point Library

Mission Statement: The Library Association of Warehouse Point promotes literacy and a love of reading, encourages lifelong learning, and supports and strengthens our community. The Association welcomes everyone to freely access library materials, services, and technology with professional assistance from a friendly staff.

- Six adult public computers and two children's computers provide access to the internet and essential digital library resources for East Windsor residents and also provide opportunities to increase digital literacy.
- On two learning stations children have access to fun, interactive and engaging content that spans all seven curricular areas: math, science & nature, social studies & geography, reading, art & music, writing & computer skills, and reference.
- A copier for public use provides color and black and white copies, scanning, and fax service.
- New chairs and a new projector with USB ports and wireless connections in the large community room make visual programs and movies more enjoyable.
- In the small meeting room, a screen is available to Zoom with others or to record meetings. East Windsor residents are equipped to access, use, and share information electronically at their library.



LIBRARIES

- East Windsor cardholders have access to the Hoopla database that provide movies, music, audiobooks, ebooks, comics and TV shows to borrow and enjoy on their computer, tablet, TV, or phone. Over 950,000 titles can be streamed immediately or downloaded for offline enjoyment later.
- Library staff is happy to help you access other digital databases available with your library card including: Universal Class, with over 500 online courses; JobNow, which offers resume, job interview and career resources; Libby or Overdrive which allows you to borrow, ebooks, audiobooks and emagazines; Freegal, a downloadable music service, the SimplyE app for more e-resources, and TumbleBooks, a collection of animated talking picture books, read-alongs, ebooks, quizzes, lesson plans, and educational games easily accessed online by students, teachers, and parents.
- An outdoor connector extends strong WiFi to the entire back parking lot to provide 24/7 WiFi access for the residents of East Windsor.
- The library is grateful to have received the Town of East Windsor's \$10,000 E.R.A.S.E. GRANT. The money was spent to replenish both the adult and children's collections with high-quality new non-fiction titles.
- Library users' borrowing increased to 35,132 items.
- During FY21-22 we welcomed 2,558 children to 187 children's and teen's programs including many outdoor programs through the summer.
- Our 48 adult programs included gardening and historical speakers, crafts, book clubs, and more. Most participants attended programs in person but there were an additional 175 program participants over Zoom.
- The library received a "Fiber to the Library Grant" from the state and began working with the Connecticut Education Network to assess the library's network and hardware to plan for future upgrades.
- The library applied for and received LSTA funds through the CT State Library from the Institute of Museum and Library Services for a "Summer Enrichment Grant" which provided six programs for young teens that included cartooning, graphic novel discussions, and learning to use a 3D printer.

Some highlights of 2021/2022:

- Participants picked up 1,762 projects for children, teens, and adults to complete at home. For summer reading children completed their reading logs each week and together they read 1,479 books.
- The Library won the 2021 Olympic Scarecrow Contest sponsored by the Town Parks and Recreation Department with "Two Bobsledding Scarecrows".

Our staff dedicates themselves to supporting the unique cultural interests of East Windsor by providing diverse materials, content, and technology in creative ways. The Library offers professional information and technology assistance to the community.

Lois Hiller
Warehouse Point Library Director





East Windsor Parks and Recreation Staff was hard at work this year developing new programs and engaging the East Windsor Community with enriching events and programs.

New Programs Included: ASL Courses, National Waffle Day in partnership with East Windsor Senior Center, March Madness Bracket Challenge, Friends-R-Fun Preschool Playtime, Code Wiz Virtual Programs, Esports with GG Leagues and Incredifix Summer Enrichment.

Other highlights include:

- Dance Recital Returned to Stage after two years due to COVID. Theme was “Out of This World.”
- Return of Swim Lessons to East Windsor Park post-pandemic
- Enhancement of Summer Concert Series to go from bi-weekly to weekly concerts, 11 in total. Bands included Leaf Jumpers, Audacity, Murphy’s Law, Rave On, Three 57, Downtown 6, Stiletto, WhoDat, Skyway Band, Full Krew and Shaded Soul
- Return of Fishing Derby to East Windsor Park
- Return of Breakfast with the Easter Bunny, held at new location (East Windsor Senior Center)
 - o 16 Placemat Sponsors; money raised went to camp scholarships
- Securing of state bonding funds (\$800,000) for ADA accessible playground at East Windsor Park and lights at Abbe Road
- Community Valentine Program
 - o 589 Valentines Collected and delivered to: East Windsor Senior Housing, Senior Center, Touchpoints and Fresh River

- Implementation of East Windsor Parks & Recreation Instagram Page @ewparksandrec
- Haunted Highway Drive Through Trick or Treat at East Windsor Park
 - o 23 Booths (Local Businesses, Organizations and Town Departments)
 - o 200-250 Children Served
- Completion of Master Plan for East Windsor Parks & Facilities
- Where in East Windsor is the Grinch Facebook Campaign back for a second year of fun
- Host site for Red Cross Blood Drives throughout the year
- Prom Dress Drive to benefit East Windsor High School students in need of a prom dress and accessories

Goals for this year include:

New Community Center to house Parks & Recreation, Senior Services and Social Services and provide additional activities and offerings

Continuing to partner with organizations and businesses in the community whenever possible to provide additional opportunities for recreational programming of all varieties and for all ages

Continuing to find new and exciting enrichment programs for East Windsor Youth

Implementation of Master Plan into existing parks and facilities

Melissa Maltese
Director of Recreation and Community Services





PLANNING & DEVELOPMENT

The Planning and Development Department is instrumental in the review and administrations of residential, commercial, and industrial projects in East Windsor. The Planning and Development Department is fully staffed with a fulltime Director of Planning and Community Development/Town Planner, an Assistant Town Planner-Zoning and Wetlands Enforcement Official, and an Administrative Assistant to the Department.

For all projects large and small, from backyard sheds to multi-family developments to large commercial development, we are here to help you find the best path forward. Pre-application meetings provide valuable insights to developers and in turn, streamlines the application review and approval process. Whether you are a property or business owner, a residential or commercial developer, real estate agent, or lender we can help you find key information to determine the best approach to success.

The staff provides administrative and technical support to several land use commissions.

Notable activities in FY 22 include:

- Commenced implementation of the Aquifer Protection Regulations via the Aquifer Protection Agency, which is carried out by Planning and Zoning Commission (PZC).

- Supported the Inland Wetlands and Watercourses Agency (IWWA) in the adoption of the GIS mapping of wetlands and watercourses as the official Inland Wetlands and Watercourses Map for the Town of East Windsor.
- Facilitated the in the adoption of a new overlay-zone for planned commercial developments located along Route 5 and North Road Business Corridors.
- Developed zoning regulations pertaining to cannabis establishments.
- Pursuing zoning and wetlands enforcement actions at multiple locations.
- Reviewed 138 land use applications for new and existing residential, commercial, and industrial developments (88 Administrative Zoning permits, 21 PZC approvals, 22 IWWA permits, and 7 Zoning Board of Appeals applications).
- Introduced a draft blight ordinance for consideration. Review by the Board of Selectmen is ongoing.

Ruth Calabrese

Director of Planning and Development, Town Planner



POLICE DEPARTMENT

On behalf of the dedicated members of the East Windsor Police Department I am honored to present our Annual Report for 2021/2022. This coming year is a special year for the Town and us. In 2023 this professional Police Department will be achieving Tier-2 law enforcement accreditation and we will be turning 50-years old. Your Police Department continues to make tremendous strides and serves our community with dignity and honor. Your police officers and civilian staff members are very professional, and they care about you. One of our biggest achievements this coming November will be the attainment of Tier-Two Police Accreditation, a short step from the final tier required under police reform.

We would like to introduce our fully qualified Social Worker, Brittany Brice, who has spent the last few weeks getting integrated into the department and the Town and is ready to serve you. Brittany will be serving this community with a wide range of mental health and community services, to include health issues, homelessness, and

addiction. Please see our innovative webpage for our fully Interactive Analytical Dashboard to check all sorts of Police Department data and figures. We look forward to serving you during our 50th year!

Respectfully,

Edward J. DeMarco, Jr.
Police Chief





The Department of Public Works/Engineering Department is staffed by the Director of Public Works/Town Engineer/Tree Warden, the Deputy Director of Public Works, four highway maintainers, two parks and grounds maintainers, one operator, one facilities manager, one maintainer mechanic, one seasonal maintainer, one crew chief, one working foreman and an administrative assistant.

The Public Works/Engineering Department:

- Maintains approximately 74 miles of roads, including storm drainage, curbs, waterways, and roadside mowing.
- Provides maintenance for the grounds at all Town owned parks, fields, and open space, around all Town owned buildings, including Town schools and their playing fields.

- Performs facilities maintenance and repair for all Town owned buildings, park equipment, irrigation systems and the new splash pad.
- Designs and implements all Town roadway, drainage and building construction projects.
- Provides support 24/7 to the East Windsor Police Department and the Broad Brook and Warehouse Point Fire Departments for emergency purposes.

The Town Engineer reviews plans submitted to the Planning and Zoning Commission, the Wetlands Commission, and the Water Pollution Control Authority.

This construction season, pavement management and drainage projects encompassed:

- completion of paving on Tromley

Road, and various drainage projects including replacement of culverts on East Road, Rice Road, and Wells Road.

- repairing of catch basins and replaced tops on Wells Road in preparation for a paving project.
- continued inspections and cleaning of catch basins and drainage pipes.

Upcoming projects include replacement of the box culvert under Highland Avenue, replacement of the outlet structure at the East Windsor Park, new drainage and paving for Harrington, Wells, Woolam and Wapping Roads and South Water Street.

Leonard Norton, Director of Public Works/Town Engineer/Tree Warden



REGISTRARS OF VOTERS



The primary tasks of the Office of Registrars of Voters are to ensure that every East Windsor voter experiences a smooth, safe, impartial and efficiently run election whether they are national, state, municipal, primaries, or referendums. Curb side voting is available to our disabled voters and we schedule supervised voting for our voters who are unable to travel to their designated polling place.

To register to vote you must:

- Be a United States Citizen
- Be 17 years of age (if you will turn 18 on or before election day)
- Be a resident of the Town of East Windsor
- Not be a convicted felon confined to an institution, community residence or on parole, or whose electoral privileges have not been restored (C.G.S. 9-12, 9-46)

Our responsibilities include the professional management of the voter registration and enrollment processes. Our office will utilize various methods and procedures to ensure that the voting rights of every East Windsor resident are protected. We are responsible for voter education and organizing the annual canvass of electors. Registrars maintain and update files, prepare department budgets and train election officials. We print registration and enrollment lists and ensure the proper maintenance of voting equipment.

To these ends, the Office of Registrars of Voters encourages every eligible voter to register, every registered voter to vote, and to make sure that every vote is counted accurately.

East Windsor has two voting districts. District 1 voting takes place at the Town Hall Annex, 25 School Street in Warehouse Point. District II voting takes place at the Town Hall, 11 Rye Street in Broad Brook.

The Office of Registrar of Voters recognizes that running a smooth election depends on being well-prepared. We want to help the voters of East Windsor be prepared. Registering to vote in advance or updating your voter registration infor-

mation e.g., a name change, new address or change in party affiliation can minimize confusion on Election Day.

Voter Registration cards may be picked up at the Registrars' Office located at the Town Hall Annex, 25 School Street, East Windsor, CT 06088 or the Town Clerk's Office at the Town Hall, 11 Rye Street, Broad Brook, CT 06016.

On-Line Voter Registration is a convenient service, especially during times of peak interest. The Online Voter Registration link can be accessed at: <https://voterregistration.ct.gov/OLVR/welcome.do>

Voters are also encouraged to use the Secretary of the State's Voter Lookup Tool. This tool allows a voter to look up their own information. They can confirm that their address on file is current as well as their party affiliation. It will be especially helpful in the Presidential and State Primaries because Connecticut only allows enrolled members of the major parties to vote in those elections.

To access the Voter Lookup Tool log onto:

<https://portaldir.ct.gov/sots/lookup.aspx>

Both Registrars of Voters are elected for four-year terms. Each Registrar represents a major political party (one Democrat, one Republican) but each Registrar is obligated to provide service to any voter seeking their assistance regardless of party affiliation.

Registrars: **Term Expires:**

Angelo Sevarino (D) January 2023

Karen Gaudreau (R) January 2023

Office Hours: Tuesdays normal hours are 8:00 am to 12:00 pm, or by appointment. Actual office hours may vary depending on current calendar requirements & voting duties.

Office Location: Town Hall Annex, 25 School Street, East Windsor, CT 06088

Mailing address: 11 Rye Street, Broad Brook, CT 06016

Phone: 860-292-5915



East Windsor Public Schools commitment to student success is paying off. The school system is gaining recognition statewide for its academic success and innovative course offerings to students.

This school year kicked off with news that student achievement in East Windsor is soaring. Superintendent Patrick Tudryn said the dramatic improvement in academic performance in both reading and math is due in large part to the intense focus on teaching and instructional approach. Dr. Tudryn stated, "It is really about making sure our students are being taught by quality teachers, making sure we know our students well on a personal level, and helping them reach their potential. I am proud of the commitment demonstrated by our teachers and staff. The results speak for themselves."

Interest in the schools is rising. More than 350 families showed up at Broad Brook Elementary School's Open House. East Windsor Middle School had a record crowd for its open house

as well. "I think the word is getting out about our school system, and that's a good thing for our community," Dr. Tudryn said. "We are focused on encouraging students to be curious and open-minded but also critical thinkers who are self-aware and reflective, and we encourage this at every grade level."

The school system has made headlines in a number of areas lately. Here are some:

School System's Plan for Success in Place and Underway

The Board of Education adopted a strategic plan - similar to a three-year business plan in the corporate sector - with goals and strategies to reach those goals as well as deadline specific performance marks for the school system to hit over the next three years. "Successful businesses use these plans all the time," Board Chairwoman Randi Reichle said. "While educating students is not a business, per se, there are aspects we can incorporate into our daily operations and long-term plans that





can help make us more efficient and effective.”

The strategic plan’s goals in summary focus on four main objectives.

1. Providing opportunities for all students to find their own path to success and ensuring equitable access for all along that path.
2. Updating and maintaining facilities in a planned and careful way that is cost effective.
3. Expanding the “portrait of a graduate” curriculum to all grade levels.
4. Involving the community by improving communication and community outreach.

Expanded Gifted and Talented Programs at East Windsor Middle School Drawing Rave Reviews

Dr. Tudryn said the middle school is expanding its talented and gifted program. The school recently hired a new talented and gifted teacher and already has 90 students enrolled in the enrichment activities this semester. The course offerings include music, art, drama, athletic, and academic enrichment.

Emphasis on Expanded Course Offerings and Civic-minded Citizenship at East Windsor High School

School officials say there is a strong emphasis on making sure students are civic minded and responsible citizens. One of the new courses at East Windsor High School is sign language. The American Sign Language Class gives students an authentic learning experience from an instructor who uses the language daily. “We wanted to immerse them into the language,” Principal Allison Anderson said. “It gives the students a better understanding of the deaf culture and how to communicate better with the deaf. The course, on a bigger scale, also gets students to start to think about how they communicate on a global scale, with everyone. What message are they sending, what message is the person they are communicating with receiving?” Ms. Anderson said it is part of the continuing innovative approach to really helping students be culturally aware, to be reflective, and to be curious, critical thinkers about the world around them.

East Windsor High School Students Awarded \$20,000 Grant

The school made headlines for winning a \$20,000 grant as part of a statewide civic project competition. “Last year, our high school students participated in a program called Voice4Change,” Principal Anderson said. “Students created proposals for the changes they wanted to implement in our building. Once proposals were submitted and approved, all of East Windsor High School students voted on the proposal they wanted to see win. Students chose a study lounge, and the state is providing \$20,000 to fund the project.”

East Windsor High School Named Tier 1 School

East Windsor High School has been named a Tier 1 School by the State of Connecticut. State officials, including Governor Ned Lamont and Education Commissioner Charlene Russell-Tucker, commended East Windsor for its efforts. “We were impressed with the strategies and innovative ideas for improving FAFSA completion rates,” state officials said. “To support you in meeting your goal, the Connecticut State Department of Education will be issuing your school a grant in the amount of \$5000.” Superintendent Patrick Tudryn said the recognition is proof that East Windsor High School students are motivated and ambitious about their career goals.

Student Achievement Soaring on College Level Courses at East Windsor High School

At East Windsor High School, the number of students demonstrating college-level proficiency on Advanced Placement (college level courses) doubled in one year. There are now 12 college-level course offerings available to East Windsor High School students. Students who pass the courses are given college credit, saving them and their families thousands of dollars on college tuition and being ahead of their peers when they get to college or a technical school.

Broad Brook Elementary Implements Innovative Reading and Math Programs and Social Emotional Wellness of Students

East Windsor’s Elementary School has implemented innovative reading and math programs and the results are already showing as student achievement increased dramatically, far outpacing students in other elementary schools across the state.

Meanwhile, the school is also focused on helping students understand and manage their emotions (this is called social emotional learning in classrooms). Specifically, the approach focuses on helping students exhibit self-control, deal with challenges, and set and achieve personal goals. The approach also incorporates self-discipline, developing planning and organizational skills, and encouraging students to take initiative. Dr. Tudryn said he is not surprised by the momentum and success he is seeing in the elementary, middle, or high school. “We have a really talented staff that cares about our students, we have quality leaders in our building principals, and we have a knowledgeable and supportive Board of Education. That’s the recipe for success.”

**Patrick Tudryn, Ed.D.,
Superintendent of Schools**



Senior Center

The Senior Center is an active and proud member of the East Windsor community. The Center is a place where older adults can access multiple services in one spot.

We provide our East Windsor Seniors with vital community services that assist them in staying independent and healthy. Our services include but are not limited to, meal delivery for the homebound, transportation to medical appointments and grocery shopping, outreach along with Medicare screening, trips, special events, fitness, and health programs as well as lifelong learning.

This was a fun and productive year at the Senior Center. New and resumed programs included, Wii Golf, Tech Time w/ Comfort Keepers, Food for Thought, We're Hooked, Cornhole, Movie Matinee. We also offered many interesting, fun and informative presentations to benefit our seniors:

- GHLA Advanced Directives Program: Attorney Pripstein from Greater Hartford Legal Aid came to the center to discuss living wills, appointment of health care rep and voluntary designation of conservator of person.
- Ice Cream Truck to celebrate National Ice Cream Month: KONA Ice Cream Truck came to the center in July to help us celebrate National Ice Cream Month
- National Donut Day sponsored by Riverside Health and Rehab
- AARP Safe Driver Course: This course is designed for drivers aged fifty and older. Drivers may benefit from a discount on their auto insurance premium upon completing the course.
- Probate Process in CT Program: Estate planning attorney Jeffrey Rivard explained how Connecticut's probate process works and the important steps needed to in order to administer an estate.
- Celtic Chocolate: Kim Lark, licensed commercial chocolatier came to help us celebrate Saint Patrick's Day. She spoke about Irish chocolate pioneers, lore, famous Irish foods, and Irish poetry. She brought samplings of Irish Tea, Irish Bread, and Beautifully designed Irish chocolates
- Younger than Springtime Program: One of our own seniors Diane L. performed at the Senior Center to welcome in the season
- Springtime in Paris Celebration: Senior Center favorite Ashly Cruz came for a special performance to welcome the warmer weather. We also had freshly made pastries from our very own French Pastry Chef Michel.





- **Memorial Garden Dedication:** We along with Cub Scout Pack 89 planted a beautiful memorial garden in memory of friends we have lost since 2020. Giroux Wood Working made the beautiful sign that dedicates the garden. First Selectman Jason Bowsza dedicated the garden on May 23rd.
- **Lou Gehrig-The Story of a Great Man:** Recipient of the National Storytelling Network's Circle of Excellence Award, Carol Birch, came to the center to tell us the story of Lou Gehrig and to help us start off the baseball season.
- **Ribbons for Ukraine:** We got together and made ribbons supporting Ukraine
- **Volunteer Appreciation Month:** April was National Volunteer Appreciation Month where we honored our wonderful MOWs drivers.
- **Yuletide Carolers:** CT Yuletide Carolers: Traditionally garbed Victorian Carolers filled the center with bright sounds of the season
- **Superbowl Lunch:** Pre-gamed with a lunch before the big day

Senior Center Transportation

The East Windsor Senior Transportation program has proven to be an invaluable service to our qualifying residents of town. We transport those who are 60 years of age or older and those who are 18 years of age and on Social Security Disability. Our transportation staff consists of a Transportation Coordinator, two full time drivers and one part time driver. Our drivers are required to have their CDL (Commercial Driver's license) with a passenger endorsement. We presently have three busses, and they are all equipped with a handicap lift for our clients who are unable use the stairs on the vehicle. This includes clients who use a wheelchair, a walker, or are struggling with conditions such as arthritis. We also have a van and a car which are used for additional transportation. This has proven to be cost efficient as many of our clients have physicians located in Hartford, Windsor, Bloomfield, Suffield, and other towns that are further away. When we can take them in the van or the car it saves on fuel and saves accumulated miles on our busses.

As in years past, we applied for a grant through the Department of Transportation for a new vehicle. We were very fortunate to have been awarded the grant and expect a new bus by the Spring of 2023. As our vehicles age, it is so important to replace them. When we are awarded the grant, we can purchase a new vehicle for 20% of the cost and the grant covers the other 80%. By replacing our older vehicles, it saves on costly repairs.

Recently we have had several new clients register for service. We are hoping that our clients are feeling more confident about using our service for all of their transportation needs.



Many clients have expressed their concerns because of Covid but we have reassured them that we are taking all precautions to continue to keep them safe. These precautions include wiping down the bus after each use and wearing masks while riding the bus.

During the fiscal year 2021-2022, we provided 564 trips to medical appts, 2,434 trips for our lunch program, 1,170 grocery shopping trips, and 1,136 for miscellaneous trips, including activities at the center, for a total of 5,304 two-way trips. We have not resumed transportation to our Mobile Foodshare which would have added many trips. Since Covid, many of our clients are still uncomfortable standing in the long line at the Mobile Foodshare. To serve our clients, our drivers have been picking up the food and delivering it to our client's homes.

We are fortunate to be able to provide our clients the transportation they need. It is rewarding when they express their gratitude for our service and for how welcome we make them feel both on the bus and at the center.

Melissa Maltese,
Director of Recreation and Community Services



Nutrition Services

This year has been very busy trying to come back to a normal way of life after Covid-19. We have several Covid protocols in place to keep our senior clients and staff safe during these unprecedented times. Masks are still required while using transportation and were mandatory in the Senior Center during activities and before and after meals until February, when it was encouraged but no longer required. Staff is continuing to serve all drinks to reduce contact and hand washing and gloves are very closely monitored.

We have had a total of 49 clients for Meals on Wheels (MOW) with a total of 7,644 meals delivered by our volunteers. As of February, we now have a total of 10 volunteer drivers, 2 per day to do each side of town. Our volunteers play a vital role in our MOW's program. We held a volunteer appreciation day during the month of April. Each of our volunteers were given gift bags with a travel coffee mug, and gift cards for gas and Dunkin Donuts.

The Senior Center's congregate meal program has slowly come back, and since May the daily numbers were around 23 people per day. We had 135 active members during this time with a total of 5,879 meals served. The Seniors are again enjoying the 'Food for Thought' program, where the nutritional value and history of a particular food is highlighted. This event has grown in popularity over the months with some of the favorite foods being discussed included dark chocolate, hummus, infused water, watermelon basil feta salad and strawberry shortcake.

We strive to provide daily healthy meals to our home bound seniors and our congregate meal program members and will continue to provide to all East Windsor residents.

Melissa Maltese, Director of Recreation and Community Services



Meals on Wheels Volunteers



Meals on Wheels fundraiser, we raised over \$300 for CRT.



St. Patrick's Day Lunch



EAST WINDSOR SOCIAL SERVICES

Back to School Backpack Program



THIS PROGRAM PROVIDES A BACKPACK AND GRADE APPROPRIATE SCHOOL SUPPLIES TO QUALIFIED EAST WINDSOR FAMILIES

The Social Services Department is an essential part of the community aiding with social, emotional, and economic needs while helping clients to attain self-sufficiency and maintain economic well-being.

The department helps individuals and families access assistance with their energy needs through the Connecticut Energy Assistance Program. The department processed 390 applications last year providing a total of \$426,768.58 in assistance funded by CRT.

Senior Farmers Market Nutrition Program provides eligible seniors access to fresh produce with coupons (worth \$15 total) that can be used at local farmers markets. Last year we assisted with the awarding of 27 coupon booklets.

Back to School Program- Backpacks, school supplies, and shoe vouchers were provided to 54 children, in conjunction with the Salvation Army. This Program allows each child to start off the new school year with a fresh start.

We strive to provide holiday joy as we partner with the Community Wellness Association and Five Corner Cupboard food pantry to provided Thanksgiving and Christmas Food for families in need this season. We provided food for a total of 422 families for both holidays, respectively.

We partner with originations and residents in the community to provide holiday gifts to families we serve. Our combine efforts brightened the holidays for 163 children. Last year we partnered with the East Windsor Police Union for a robust Shop with a Cop Program in which 24 children were awarded

approximately \$200 each to shop for themselves and or their families.

Our Power Pack program run in conjunction with Parks and Recreation and the Hunger Action Team. We are providing 30 back packs of food every Friday during the school year. The packs are filled with nutritious food and snack items for the child and their family. Food provided is meant to supplement what the family can provide over the weekend and this year included fresh fruits, produce and milk.

Renters Rebate Program runs from April 1 to October 1. This program provides a onetime payment to renters based on income, rent and utilities that were paid in the year (2020). Applicants must be 65 years old by December 31, 2020 or be permanently disabled as defined by Social Security and be at least 18 years of age by December 31, 2020. Last year we took in 159 applications and awarded \$80,111.31 funded by OPM. That is an average of \$541.00 each.

These programs are just a few of the services that we are highlighting. In addition to case management, we assist our clients by referring them to resources through SNAP outreach, CHR, 211, and other local and state-run agencies. Each day is different in our office, and we are constantly reaching out to gain the knowledge to help our clients in their time of need. If you or someone you know is in need, please reach out to us at 860-623-2430.

**Melissa Maltese,
Director of Recreation and Community Services**



TAX DEPARTMENT

- The Tax Office is responsible for the billing and collection of real estate, personal property, motor vehicle taxes; billing and collection of sewer facility connection and sewer benefit charges; aircraft registration billing and collection; Warehouse Point Fire District billing and collection; Broad Brook Fire Department billing and collection; and parking ticket collection.
- The Tax Office continually works on staying current with changing laws and trends of collection through education; informative networking with other collectors through seminars; and collaboration with other municipal departments, commissions and state agencies.
- The Tax Collector is on the DMV Committee for Connecticut Tax Association and on the subcommittee for the DMV

Committee for the State which includes OPM, Tax Collectors, Assessors, DMV, Vendors to help interpret/amend the legislation for upcoming law changes to motor vehicles.

- The Tax Collector has re-certified as a Connecticut Municipal Collector which involves 50 continuing education credits. The Tax Collector has also become a Connecticut Certified Municipal Officer through CCM which involves 36 hours of continuing education credits.
- The Assistant Tax Collector is in the process of recertifying for the Connecticut Municipal Collector and is starting the program of Connecticut Municipal Officer Program.

Patricia Kratochvil, CCMC
Tax Collector



TOWN CLERK'S OFFICE

The town clerk's office is responsible for the following services:

- Fishing & hunting licenses
- Absentee ballots
- Voter registration
- Dog licenses
- Certified copies of births, marriages, and deaths
- Trade name certificates
- Filing subdivision/survey maps
- Liquor permit filing
- Notary services
- Land record recording and copies of deeds, liens, releases, foreclosures, probate certificates and mortgages
- Issues marriage licenses
- Administers oaths
- Files DD-214 military discharges

In addition to the above, our daily duties include:

- Maintaining the Town Clerk's web page
- Maintaining the Town website calendar
- Posting minutes and agendas on the website
- Posting new ordinances on the website
- Taking the minutes at town meetings
- Monthly reports to the State of Connecticut
- Working closely with the Registrar of Voters

- Election and referenda duties
- Receives lawsuits filed against the town and distributes to other departments

The Town Clerk's office was awarded a grant in FY2022 in the amount of \$5,500, from the State of Connecticut, for historical preservation of records. This grant money was used to backfile land records back to March 1, 1974, so that older records are more readily available online and limiting the physical handling/copying of the books.

We also had our first Rabies Clinic hosted by the Town and Fenton River Veterinary Hospital, something we will hopefully be able to continue in the coming years.

- Revenues Collected In The Town Clerk's Office - \$1,383,617.02
- Funds collected for the State of Connecticut - \$1,028,931.82
- Town of East Windsor revenues - \$354,685.20

In addition, we have issued:

- 92 Marriage Licenses
- 106 Births
- Notarized 180 documents
- 147 fish and game licenses
- 884 Dog Licenses including 4 kennels
- Recorded 1,837 land records

Amy R. Lam
Town Clerk



The East Windsor Water Pollution Control Facility provides sanitary sewer service to approximately 2,500 accounts. The operation is overseen by the East Windsor Water Pollution Authority (WPCA). Paul Anderson is Chairman and Jim Richards serves as Vice Chairman. The WPCA is responsible for oversight of the \$2.35-million-dollar operating budget. The sewer use fee is designed to recover the total cost of operating the wastewater collection and treatment system of the municipality. It is designed by state statute to make the wastewater utility financially self-sufficient and place the costs of pollution abatement directly on the sources of pollution, in proportion of their contribution.

A proper sewer use fee ensures sufficient revenue is generated to operate the facilities, insures there are funds available to prevent failure of critical wastewater treatment processes and ensures preventative maintenance is performed protecting the infrastructure investment already made by the municipality and extends the useful life of the system. Routine preventative maintenance is less expensive in the long run, than conducting emergency repairs.

During the first two years of the COVID-19 pandemic the WPCA kept the sewer use fee at \$404.00. With all the rising costs we were faced with and inflation of over 8% the WPCA needed to increase the sewer use fee. The WPCA decided to use some fund balance funds to offset the increase. This past year much work was done upgrading the WPCF's computer infrastructure. This included the addition of a network attached storage (NAS) specific to the WPCF. Improvements were also made to our cyber security.

We are installing new pumps and controls at the Mill Street and Scantic Road Sewage pump stations. The Route 140 pump station is also being upgraded with new pumps,

controls, and variable frequency drives (VFD's). The WPCF Collections team flushed the entire North Road sewer as well as Prospect Hill Drive, and Prospect Hill Terrace. We attempt to jet flush 6 to 7 miles of sanitary sewer each year to comply with the EPA mandated Capacity, Management, Operation and Maintenance (CMOM) plan.

The WPCF continues to operate in a very proactive and predictive manner. We continue to fund our capital projects outside of the operating fund in essence providing rate relief to the sewer users while still ensuring equipment is maintained, repaired, and replaced before a failure occurs. To date we have upgraded 8 of our 10 sewage pump stations with WPCF acting as General Contractor and staff performing the majority of the labor. This has resulted in huge savings to the rate payers and allows the WPCF to remain debt free with ample reserves.

This year the WPCF treated over 387 million gallons of wastewater. The plant also removed over 200 tons of biosolids and over 869,000 pounds of biochemical oxygen demand (BOD). The WPCF plays a vital role in the health of the community by providing wastewater collection, treatment, and disposal of sludge. Water is a finite resource and is also our nation's most valuable resource.

We encourage anyone with questions or concerns regarding our operation to contact us as we are more than happy to answer your questions. The facility operates 24 hours a day, 7 days per week, 365 days per year. Staff respond to all emergencies. After normal working hours please contact the East Windsor Police department and they will contact the WPCF.

E. Arthur Enderle III
WPCF Superintendent





Agricultural Commission

The Agricultural Commission seeks to promote and raise awareness of the value of agriculture in East Windsor and to assist and encourage farming in the town. The Commission membership includes Albert Grant, Chairman; Donna Grant, Secretary, and regular members: James Stremper, Glenn Reichle, and Wesley Bell.

This year the East Windsor Agricultural Commission continued to pursue the restoration of an overgrown farm field and tobacco shed on the Town's Kogut Farm property.

The annual Community Garden was a huge success this year! All thirty-two plots were rented and it was a fruitful year, despite the heat and various weather glitches. For the first time, water was provided by the Town Park, from across the street, and it proved to be highly valuable given the drought. Steady access to water was crucial to the gardeners, and it paid off!

Presently, we are looking for a new generation of farmers and others with a love of agriculture to join our Commission to participate and encourage the cultivation of our beautiful environment.

Albert Grant, Chairman

American Heritage River Commission

The American Heritage River Commission has endeavored to adhere to its charge of identifying and providing opportunities for town residents. This year the Commission:

- Sponsored seasonal testing of the Scantic River for E. Coli. The testing is performed by staff from University of St. Joseph (USJ) to provide information as to safety of the water for swimming, boating and other recreational uses. The results are published across the region and the data becomes part of a broader study of the Connecticut River and its tributaries. We paid for the reagents for this work, but the actual testing is done free to us. New equipment was donated to USJ to help with the testing. Our testing sites have also been used by a microbiology class for assignments. In addition, regular monthly sampling and testing for phosphate and temperature levels continues year-round thanks to volunteers.
- Proposed formal names for property owned by the Town: property bought from the Hensel Family to be called Heritage Park; property previously

identified as filter beds to be Trolley Crossing, and per the Board of Selectmen's recommendation the parking lot at Cemetery Road to be named M/ Sgt. Richard U. Sherman Park.

- Applied for a grant from DEEP to improve and expand the trails at the Scantic River State Park, but the grant was not funded.
- Kept trash contained with weekly volunteer oversight at Trolley Crossing and conditions improved. Flowers were planted at Scantic River State Park (SRSP) trail entrance and at the Braille Trail throughout the year. SRSP trail pruning was routinely performed.
- Conducted several work parties to reposition bridges that had been moved from their sites by high water of the Scantic River. Several bridges were cabled in an effort to prevent future dislocation. Other bridges were rebuilt because of the extra usage since Covid. Downed trees that blocked the SRSP trails were routinely removed. A volunteer replaced trail markers that had been removed.
- Held a First Day Hike at Scantic River State Park with 85 attending at which we collected 147 pounds of people and pet food which was given to the





5 Corner Cupboard. The Arts and Culture Committee provided interactive art boards with the opportunity for 'selfies'. High winds shredded the banner which announces the hike and a new one was purchased.

- Posted to our Facebook page all of our activities, as well as condition updates and information such as mosquito larvae capture, hunting season in progress, etc. We publicized the trails by handing out guides at the Girl Scout Mall Madness held in March.
- Led a hike to coincide with CT Trails Day on the first weekend of June. Twenty people joined us, some coming to Scantic River State Park for the first time with the promise of returning. We even had several horses follow the trail that weekend.
- Sponsored a cardboard boat race, with 5 canoes this year. This end-of-June event brought out many on-lookers cheering the young captains of the vessels. The \$50 in entry fees was turned over to the 5 Corner Cupboard. Again, we assisted the BMX Park group with their duck race.

The Commission's members and alternates perform a labor of love to keep the SRSP trails open. Sadly, we have not been in the Scantic River for 2 years, last year because of high E. Coli numbers that made it unsafe. This year due to lack of rain the river was too low to put boats in to get to the downed trees. Maybe next year...

Barbara Sherman, Secretary

Art and Culture Committee

The Arts and Culture Committee was established in October 2021 to foster a stronger sense of community pride by highlighting art and culture in East Windsor. By recognizing and celebrating local artists of all kinds, the committee hopes to enhance the community's knowledge, enjoyment, and appreciation of arts and culture.

Our mission to collaborate with other entities in town, identify indoor and outdoor areas throughout East Windsor that can be aesthetically enhanced with art installations, create community events, and promote tourism has been highly successful, thus far. We currently have 7 members.

In the past year we have

Created four "selfie boards": interactive pieces of art that showcase different entities in town, promote their events, and create attention to those entities and events on social media. In addition to one for our own committee, we have created these boards (out of donated doors) for the American Heritage River Commission's New Year's Day hike, the Broad Brook Fire Department's Torchlight Parade, and Parks and Recreation's various events.

- Held a logo contest open to East Windsor residents ages 10-110 to create a brand for our committee.
- Sold four wooden bunny cutouts to East Windsor residents, families, and businesses to decorate for Parks and Recreation's Breakfast with the Easter Bunny event.
- Started an artist bank that currently has contact information for dozens of local artists.
- Created a Facebook page and Instagram account.
- Received permission from the Board of Selectmen for two large-scale murals on highway underpasses in town (both projects currently on hold due to DOT work).
- Met with the Superintendent of schools to discuss project proposals, then held multiple meetings with the safe school climate coordinator, and the administrators and art teachers from all three schools to identify several projects each for the upcoming school year:
 - o Broad Brook Elementary School (BBES)- a Rock River painted by

4th graders as part of their promotion; a display of student artwork at the police station, Town Hall, Parks & Recreation, and Senior Center; and a mural of the 1 Book/1 School event outside of the BBES office.

- o East Windsor Middle School- plans to enhance the courtyard and make it aesthetically pleasing and functional for staff and students; and displaying student artwork around town.
- o East Windsor High School- creating a "Panther Pride" message on the tennis court fence (also a collaboration with the Booster Club) and facilitating a project for the graduating seniors to display at graduation and also take with them as they move forward.
- Held three Arts and Crafts Showcases during Parks and Recreation's Summer Concert Series, during which 11 local artists were able to display and sell their work.
- Created a community art piece during National Night Out that was showcased for the month of August at the Warehouse Point Library, and which now resides in the Police Station lobby.
- Partnered with RiseUp for Arts/CT Mural and local artist Heather Herindeen to create a large outdoor mural at the CT Trolley Museum. The mural depicts Trolley car #355 as well as the Isle of Safety, celebrating East Windsor's history with trolley transportation.
- Facilitated the painting of a mural at Broad Brook Garage (ongoing).
- Collaborated with AHRC to have a chainsaw artist create a piece of art for the Scantic River State Park trail-head (ongoing).
- Collaborated with the Trolley Museum to apply for a grant for an art project for local students to recreate old rail car cards (advertisements).



- Establishing a photography contest for photographers of all ages and skill levels.
- Planning a festival for the Spring of 2023 that would incorporate all forms of art (architecture, painting, photography, sculpture, literature, cinema, music, and theater, and spoken word) plus all aspects of the Wheel of Culture (including food, values, language, storytelling, traditions, and community), pending grant money.
- Collaborating with the East Windsor Soccer Club to have EWHS students paint the Green Monster soccer kick-board at Osborn Park.

Debra Williams, Chairman

Board Of Assessment Appeals

The Board of Assessment Appeal (BAA) consists of 3 members, all elected to serve four-year terms. Since December, Austin Holden served as Chairman. The other two members are Heather Spencer, David Swaim, and Brian Turley who served as Chairman until his term expiration in November of 2021.

The primary function of the BAA is to hear taxpayer's appeals pertaining to the valuation of their properties and denial of exemptions and decide upon whether an adjustment is justified. Justification is based on the evidence obtained from the taxpayer and evidence from the Assessor's Office. Adjustment or denial is concluded based on a vote from the members of the board. The taxpayer will be notified of the Board's decision no later than seven calendar days after decisions have been made, in accordance with Connecticut General Statute Section 12-111.

This fiscal year, the BAA held three regular meetings, and one special meeting. Six motor vehicle appeals were granted adjustments and three appeals for adjustments pertaining to personal property or real estate were denied.

Austin Holden, Chairman

Board of Finance

The Board of Finance is the financial oversight for the Town's Finances. We meet on the 3rd Wednesday of the month to review the finances of the Town and Board of Education. We meet several times in March and April to review the next Fiscal Year's Budgets. We approve the budgets that go to referendum and set the mill rate once budgets have been approved. We are responsible for overseeing the Audit.

Board of Finance:

Jerilyn Corso, Chairman
William Syme, Vice Chairman
Nichole DeSousa
Thomas Lansner
George Michna
Thomas Talamini
Karen Turley

Capital Improvement Planning Committee

The Capital Improvement Planning (CIP) Committee consists of up to 9 members who are appointed annually by the Board of Selectmen. In the summer of each year, town departments are invited to submit requests for project funding for the current year and the following four fiscal years. Projects must meet the Town's Capital Improvement criteria to be considered for funding by the CIP Committee. The multi-step CIP process begins with the submission of department requests and ends with the assignment of town approved budget funds to specific projects.

- Town Departments submit requests and provide information to the CIP Committee that both justifies the need for, and the estimated cost of, each project over a series of meetings.
- The CIP Committee reviews and prioritizes projects based on 7 factors creating an impartial priority for each project. The committee then evaluates the projects, determines those with the highest need and proposes a funding amount for each project for

the upcoming fiscal year.

- The proposal is submitted to the Board of Selectmen for inclusion in their budget review. The Board of Selectmen may adjust the committee's recommendations prior to sending the budget to the Board of Finance.
- The Board of Finance may further adjust the requested budget prior to the budget referendum.
- After the Town has approved a budget, the committee will again convene to recommend specific projects to receive funding based on the actual budget and taking into consideration any changes to project status that have occurred since the original review period.

For FY22, the CIP Committee received requests to fund over 40 projects from eight different town departments over the following five years. The total cost of the projects submitted for the five-year period of FY22-26 was over \$17 million. FY22 project requests totaled just over \$12 million, a total of \$950,000 was allocated in the final budget which resulted in funding of just under 8% of the cost of these projects. The table on the next page provides a breakdown of the submitted FY22 projects, the funding requested by the town department, the recommended budget by CIP and the final budget allocation for each project.

Adam Mehan, Chairman

Conservation Commission

The mission of the East Windsor Conservation Commission is to:

- Maintain and review an inventory of open space and farmland in town
- Advise other boards on land conservation issues
- Promote the value of conserving the Town's natural resources

The Commission's membership includes Albert Grant, Chairman; Frances Neill, Secretary, and regular members: Donna Grant and Kurt Keschull.



CAPITOL IMPROVEMENT PLANNING COMMITTEE PROJECT LIST

Town Department/ Entity	Project Name	Important Notes:	FY23 Project Request	FYF23 Draft Recommendation	Final budget allocation	Total Project cost
Board of Education	HS Roof replacement	Replace 1999 roof (age is different on various sections) - eligible for state reimbursement. Costing ~\$10k per year to repair	3,675,000	0	0	3,675,000
Town Property	Roof replacements (DPW, BBFD/Sr. Ctr)	Roofs are aging and in need of replacement	852,000	0	0	852,000
Police Department	Vehicles	Replace older high mileage vehicles	159,543	135,000	80,000	159,543
Public Works	Vehicle	Ongoing replacement of Public Works and Parks & Grounds vehicles and equipment	200,000	200,000	200,000	1,000,000
Public Works	Pavement Management	Annual maintenance and/or reconstruction	1,000,000	500,000	416,000	3,000,000
Police Department	Locker Room	Need additional space for female lockers	123,332	123,332	0	123,332
Public Works	Town wide Drainage Projects	Ongoing maintenance and replacement of Town wide drainage	150,000	50,000	50,000	700,000
Public Works	Chip Sealing Roads	On going maintenance	75,000	75,000	25,000	375,000
Public Works	GIS System	Updating of the GIS System; cost 2 past due mandated updates are over \$70k	25,000	25,000	25,000	125,000
Assessors Office	Revaluation 2027	State Mandated Revaluation funding to begin in FY23	40,000	40,000	40,000	200,000
Town Property	Tanks and Fuel Pump	Replacement of two pumps and tanks for gas and diesel	275,000	30,000	10,000	
Public Works	DPW Facility Equipment	Purchase replacement and new equipment for use in the service garage and to maintain town facilities.	20,000		0	100,000
Board of Education	BB replace Gym ceiling	Ceiling tiles falling; asbestos abatement needed; asbestos not a danger unless glue is disturbed. Full estimate can't be determined until asbestos is abated	300,000		0	300,000
Public Works	Sidewalks	Repair/Replacement of Sidewalks	100,000	50,000	50,000	300,000
Board of Education	Replace MS asbestos floor tile	Replace original floor tiles; asbestos abatement required	700,000		0	1,000,000
Planning and Development	Record Digitization	Scanning, indexing, digitizing town records	45,000	20,000	0	45,000
Board of Education	Replace BB asbestos floor tile in A, B+C wing classrooms	Replace original floor tiles in A,B,C wing rooms; asbestos abatement required	450,000		0	450,000
Town Property	Vehicle Replacement Program	vehicle replacements	30,000	30,000	0	150,000
Parks and Rec	Playground Replacement	Bring all playgrounds to code; total cost has risen to \$300,000k this year	70,000	25,000	0	300,000
Board of Education	HS Track Replacement	Full replacement of the current HS track due to the poor conditions on the surface	1,500,000		0	1,500,000
Board of Education	MS Parking	Expand north parking lot; adds 39 spaces	75,000	75,000	0	75,000
Board of Education	Replace MS windows	Estimate is 2-3 yrs old; added 20%	300,000		0	300,000
Board of Education	HS Gym AC	Replace 1986 windows; Single pane and easily broken; asbestos is possible	175,000		0	175,000
Board of Education	Replace BB windows in A+B wings	Addition of AC in gym needed for shelter; rooftop units that also do heat, humidity and exhaust are recommended	500,000		0	500,000
Board of Education	Replace HS windows	orig windows; asbestos is expected	600,000		0	600,000
Parks and Rec	Gator Utility Vehicle	Replace all HS windows; upgrade allows efficiency with mechanical systems	24,000	24,000	24,000	24,000
Parks and Rec	Field expansion and renovation	Move supplies around Res instead of wagon or car.	100,000		0	500,000
Parks and Rec	Installation of Soccer Lights	Plans for multiple fields, courts and equipment, expands and renovates park sports fields. Requests for soccer fields have increased and could generate funds through rentals	275,000		0	275,000
Parks and Rec	Reservoir Basketball Court Expansion	Install soccer lights to large Scout Hall field expand and restructure East Windsor Park BB court to create a second court and parking area; currently have waiting lists to use the courts. Expansion allows us to host leagues and rent to AAU organizations for a charge. Unreserved time would still be available for no fee to residents for open play.	75,515		0	151,030
Parks and Rec	Pickleball Courts	Two courts at EW Park have heavy usage, hoping to add more courts.	100,000		0	265,000
			FY23 Project Request	FY22 Final Allocation Recommendation	Final to match \$950,000	Total Project cost
			12,014,390	1,402,332	950,000	17,219,905



This year the Conservation Commission continued to promote increasing the Town’s Open Space Fund, in order to respond to opportunities for land preservation.

A brochure for the public was drafted which explains the benefits and procedures for conserving land. We also created a contact letter to reach out to the landowners who may be interested in conserving land.

It is our hope that landowner outreach may garner more participation on the Conservation Commission and support for our efforts to preserve East Windsor’s natural resources and open space.

Albert Grant, Chairman

Economic Development Commission

The Economic Development Commission (EDC) is charged with the preparation of an economic development plan and strategy, and the promotion of the growth, retention and diversification of business, industry and tourism through marketing, property tax incentives, and infrastructure development.

Researching the economic conditions and trends in Town, the EDC makes recommendations to appropriate officials and agencies regarding action to improve economic conditions and development.

The EDC understands that along with assisting in coordinating activities and cooperation with local business community, non-governmental organizations as well as other communities in

our region is necessary to achieve the Town’s goal of continued commercial business retention and growth.

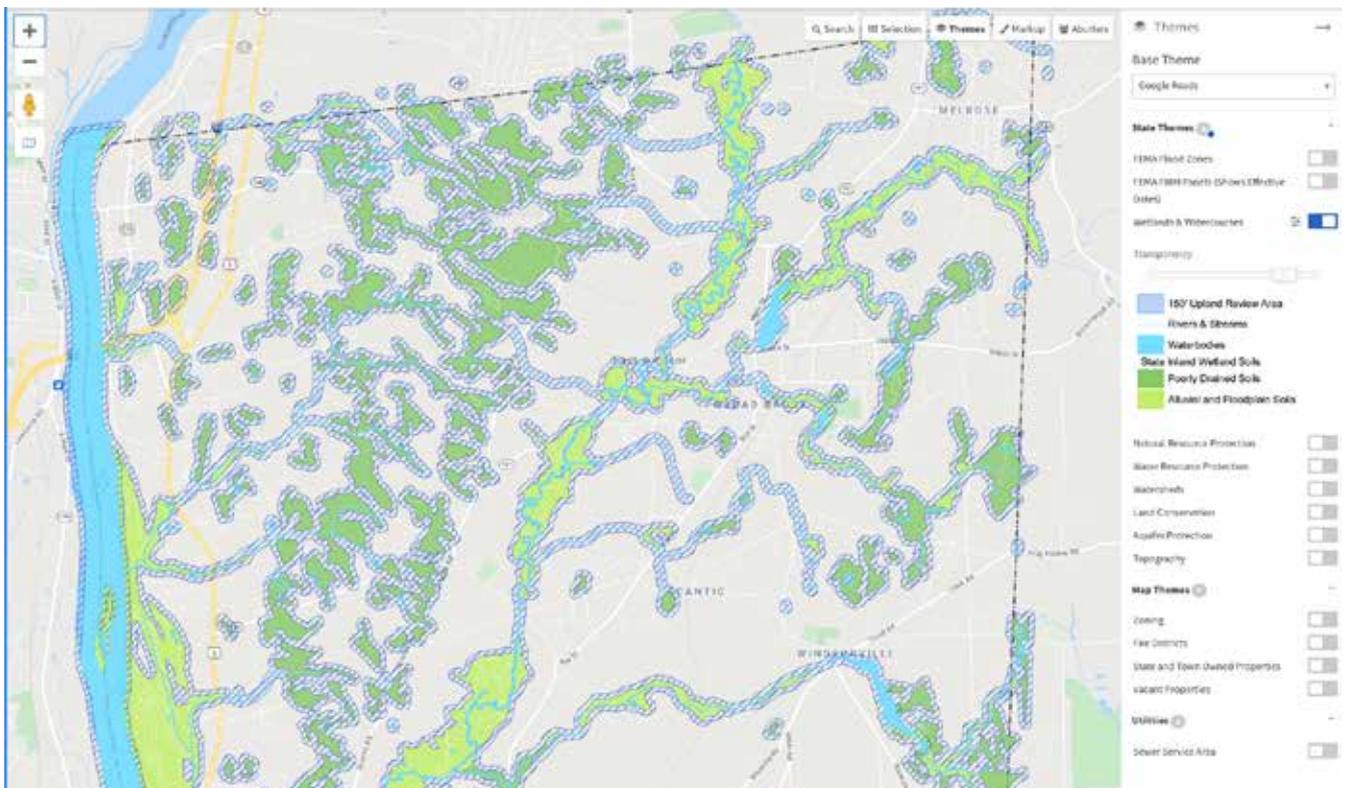
This year EDC held the first in-person business/government officials’ event since the onset of the Covid 19 pandemic. This event acknowledges new businesses in an informative “meet and greet” at Town Hall.

The EDC will continue to work on zoning, tourism, transit across town, and improvement of walkability of commercial districts.

James Richards, Chairman

Inland Wetland And Watercourses Agency

The Inland Wetlands and Watercourses Agency’s (IWWA) mission is to protect the inland wetland and watercourse resources of the Town of East Windsor through the effective administration and enforce-



The Town’s GIS system, accessible on the Town’s website, provides information regarding the presence of wetlands and watercourses on a given parcel within East Windsor.



ment of East Windsor’s Regulations. The IWWA acts on applications for activities within regulated areas.

Regulated areas include: wetlands as defined by soil type which consists of any of the soil designated as poorly drained, very poorly drained, alluvial and flood-plain; escarpment soils due to their high risk of erosion; watercourses including rivers, streams, brooks, waterways, lakes, ponds, marshes, swamps, bogs, and all other bodies of water, natural or artificial, vernal, or intermittent, public or private; and a 150 foot upland review area from the edge of any wetlands or watercourse.

The Town’s GIS system, accessible on the Town’s website, provides information regarding the presence of wetlands and watercourses on a given parcel within East Windsor.

This year the IWWA adopted a new

wetlands map so that residents could better understand their properties in relation to both State regulated Wetlands and the 150ft. Upland Review area. This helps them better prepare plans when wanting to make modifications to structures or their land.

The IWWA meets the first Wednesday of each month. It is a regulatory body authorized and required by Connecticut State Statute. The commission is comprised five regular members and two alternates appointed by the Board of Selectmen to serve staggered four-year terms. Regular members of the IWWA included Chairwoman Rebecca Talamini, Vice Chairman Dick Pippin, Secretary Richard Osborn, Alan Baker, and Kurt Keschull. Michael Sawka is an alternate member. One alternate position is vacant.

The IWWA is supported by a Wetlands Agent and Planning and Development

Department staff. Copies of the IWWA regulations, application forms, bylaws, and citation ordinance are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.

During fiscal year 2022, the IWWA received 22 applications. Permits were issued for activities associated with construction of new houses, commercial buildings, drainage improvements and the placement of accessory structures.

**Rebecca Talamini, Chairwoman
Planning & Zoning Commission**

The Planning and Zoning Commission (PZC) reviews and acts on application for Commercial and Residential Development along with proposed changes to the Subdivision and Zoning Regulations. They also prepare, amend, and adopt the Plan of Conservation and Development (POCD) at least every 10 years.





The PZC held 24 regular meetings in the past year and received 20 applications. These fell into the following categories:

Site Plan: 7

Special Use Permit: 7

Zone Change : 2

Text Amendment : 1

Subdivision/Resubdivision: 3

Notable amendments to the East Windsor Zoning Regulations during FY 2022 include:

- Removal of minimum living area requirements for single family dwellings as required by State statutes.
- Lightening requirements for accessory dwelling units as required by State statutes.
- Addition of requirements for cannabis establishments.
- Addition of a new overlay zone for planned commercial development.

The Planning and Zoning Commission (PZC) elected Anne Gobin, to the position of Chairman; Mike Kowalski as Vice Chairman; and Jim Thurz as Secretary. Joseph Sauerhoefer and Frank Goudy served as regular members. David Leason was appointed as an alternate member of the Commission.

The PZC typically meets on the second and fourth Tuesday of every month. The Commission consists of five regular member and three alternates. Currently, two alternate member positions are open. The Board of Selectmen appoint members to the PZC to serve four-year staggered terms.

We have two alternate member positions on our roster. If you have an interest in supporting the thoughtful development and growth while ensuring the Town remains a great place to live work and play, please consider volunteering to serve on the East Windsor PZC.

The PZC is supported by the Planning

and Development Department. Copies of land use regulations, application forms and bylaws are available at the Town Hall and on the Town Website at www.eastwindsor-ct.gov.

Anne Gobin, Chairman

Veterans Commission

The Commission is appointed by the East Windsor Board of Selectmen and has nine regular members and two alternates. We meet on the second Thursday of every month. Our calendar with news and announcements can be found on the Town of East Windsor website.

- The Veterans Commission honors and helps veterans in many ways. Some of the activities, events, and programs we facilitate include:
- Annual Veterans Day 5K Race which is our major fundraiser.
- Flag placements on the utility poles in Broad Brook and Warehouse Point during the summer.
- Memorial Day ceremonies at the Town Green and the Memorial Day parade.
- Placing American flags on the graves of around 1,000 veterans in the Town's seven cemeteries.
- Wreaths Across America ceremony at the Windsorville Cemetery.

Financial and moral support and advice regarding veterans benefits is provided to local veterans from all eras. This fiscal year we established a veterans emergency assistance fund in collaboration with the East Windsor Social Services Department. Needy veterans are given financial assistance for such things as food, medical care, wheelchair ramps on an as-needed basis.

There are several new Federal and State laws that have enhanced aid given to veterans with disabilities and provide property tax abatements at the local level. Veterans are encouraged to contact the East Windsor Tax Assessor regard-

ing their eligibility.

The Joseph Tracy Memorial Green is open year-round for visitors. The site is maintained by the East Windsor Parks and Recreation Department and private donations help facilitate its upkeep.

A section at the East Windsor Historical Society's Museums on the Green at 115 Scantic Road is furnished with military memorabilia.

Jim Barton, Chairman

Zoning Board Of Appeals

The Zoning Board of Appeals (ZBA) consists of 5 regular members and 3 alternates, all of whom are elected for four-year terms. This past year José Giner served as Chairman and Nolan Davis as Vice Chairman. The regular members were Stephen Smith, Dan Noble, and Mystica Davis. Scott Morgan and David Swaim served as alternates. The commission had one vacant alternate position.

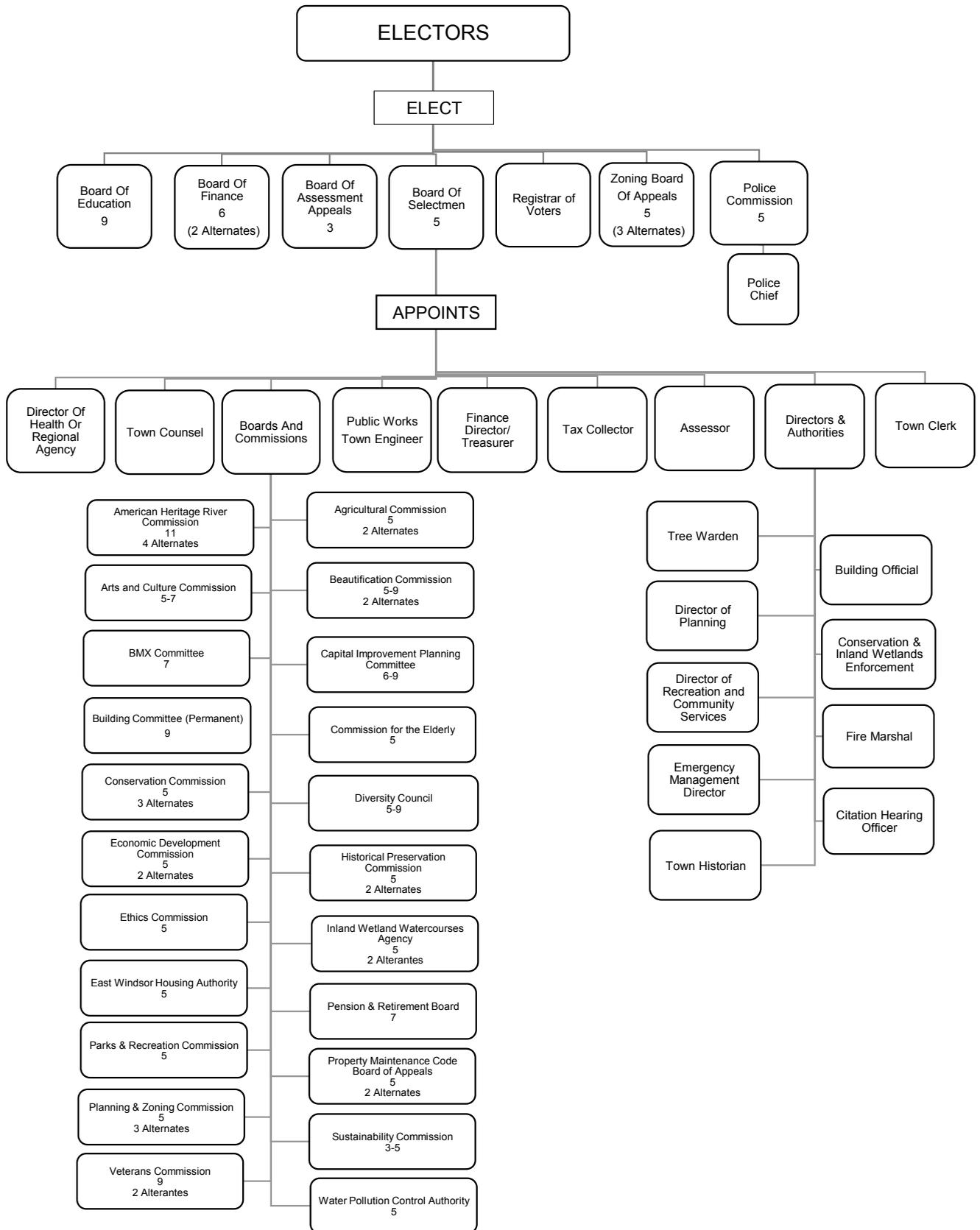
The primary function of the ZBA is to review and act upon applications for variances from the Zoning Regulations when it is determined that a literal interpretation of the law would create a unique hardship. The ZBA also hears and decides citizen appeals to orders, requirements, or decisions made by the Zoning Enforcement Officer. Also, under the authority of the Connecticut State Statutes, the ZBA acts as the location approval authority for motor vehicle dealer and repair establishments.

This year the ZBA held five regular meetings, at which, fourteen variances were approved. One location approval for a motor vehicle repairer's license was granted.

**José Giner,
Chairman**



ORGANIZATIONAL CHART





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Karen Gaudreau - Republican
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